

**NDUS Facilities Management System
Access Request Form for Discoverer Reports**

Please return this form to Facilities, Box 9032 – attn. Laura

DEPARTMENT NAME AND NUMBER _____

Authorized Users to Query Reports

First and Last Name	Phone Number	Email Address	<i>THIS AREA IS FOR FACILITIES DEPARTMENT USE ONLY</i>	
			Reports Accessed	User Name

Name _____ Signature _____ Date _____
(VP/Dean/Director/Department Head)

This is an NDUS form for Discoverer Reports Access.
Departments are responsible for notifying Facilities/Physical Plant when personnel changes occur.
Users access will be verified annually.
Please direct any questions to laura.thoreson@UND.edu (777-3006)