

UNIVERSITY OF NORTH DAKOTA

Committee Name: University Assessment Committee

Co-Chairs: Amber Johnson and Soizik Laguette

Meeting Date: October 19, 2021

Time/Location: 3:30 pm – 4:30 pm via Zoom

MINUTES

Voting Members Present: Sarah Sletten, Steven Light, Donna Pearson, Amber Johnson, Soizik Laguette, Frank Bowman, Tim Burrows, Laura Look

Non-voting Members Present: Amanda Moske

Recorder: Amber Johnson

AGENDA ITEM	DISCUSSION AND ACTION TAKEN
Call to Order	University Assessment Co-Chair, Soizik Laguette, called the meeting to order at 3:34 pm. 8 of 11 voting members present; quorum met
Announcements	Amber updated the review table in Microsoft Teams. Please continue to check Taskstream for your assigned program reviews.
Additions to the Agenda	None
Approval of Minutes	Approval of Minutes from September 2, 2021 and September 29, 2021. Amber create a poll, in Microsoft Teams, for the UAC members to vote on the Minutes.
Standing Items	Reviews to be reconciled – None

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Old Business	<p>Soizek</p> <ul style="list-style-type: none">• Contacted the Committee on Committees regarding the VPSA/designee, but has not received a nominee. Soizek will contact them again.• Update October 20, 2021 – The Committee on Committees is scheduled to meet on Thursday, October 21, 2021, they will have further information for the UAC after the meeting. <p>Amber</p> <ul style="list-style-type: none">• Please review the Assessment Review and Academic Program Review Coupling Proposal located in Microsoft Teams and provide any feedback.
New Business	<p>Amber</p> <ul style="list-style-type: none">• Several programs have submitted their reviews. Please work with your teammate and complete your assigned reviews as soon as possible.• The UAC is charged with reviewing the University Assessment Plan every other year. The Plan was reviewed in the fall 2019 semester. Please review the University Assessment Plan, located in Microsoft Teams, and vote to approve, not approve, or approve with modifications. <p>Tim</p> <ul style="list-style-type: none">• Within the next couple of months there will be significant changes to the University Assessment Plan.• The University must have an updated/revised assessment plan by December 31, 2021.• The Essential Studies Committee brought a proposal forward to the Senate, which was met with resistance.• Tim and Amber will schedule a meeting to develop a presentation outlining the importance of updating the Assessment Plan and how outcomes can be linked to measures in the new Taskstream platform.

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Tabled Items	<ul style="list-style-type: none">• Co-Chairs for Academic Year 2022-2023• Student Affairs proposal change• Charge of UAC – Review and update• Assessment Rubric – Suggestions for revision
Meeting Adjourned	Sherrie Fleshman motioned to adjourn the meeting. Frank Bowman seconded. Meeting adjourned at 1:56 pm.