

# UNIVERSITY OF NORTH DAKOTA

**Committee Name:** University Assessment Committee

Co-Chairs: Amber Johnson and Soizik Laguette

**Meeting Date:** September 29, 2021

**Time/Location:** 2:00 pm – 3:00 pm via Zoom

## MINUTES

**Voting Members Present:** Brad Myers, Donna Pearson, Tim Burrows, Karen Plumm, Sarah Sletten, Laura Look, Amber Johnson, Soizik Laguette.

**Non-voting Members Present:** Amanda Moske

**Recorder:** Soizik Laguette

AGENDA ITEM	DISCUSSION AND ACTION TAKEN
Call to Order	University Assessment Co-Chair, Amber Johnson, called the meeting to order at 2:01 pm. 8 of 11 voting members present (73%) quorum met; 2/3 majority met.
Announcements	None
Additions to the Agenda	Karen Plumm introduced an <i>Assessment Review and Academic Program Review Coupling</i> proposal.
Approval of Minutes	Minutes from September 16, 2021 were reviewed. Sarah Sletten motioned to approve the minutes as presented. Donna Pearson seconded the motion. Approved 8. Motion carried
Standing Items	Reviews to be reconciled – None
Old Business	Student Affairs Proposal Change – need to be added to charge and send to the Senate for approval. Request change to Bylaws for membership.

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New Business

*Assessment Review and Academic Program Review Coupling* proposal (See attached document under the Blackboard folder "2021-2022"):

Karen Plumm explained the purpose for the proposal

- Discussion ensued – Proposal will be presented to UND Senate for discussion/approval. If approved change will need to be made in the UND Assessment Plan. Everyone can review the proposal

*Upload Documents for Program reviews*– Amber Johnson will try to keep weekly updates, but still better to go check on Taskstream.

*Reviewing the university assessment plan* – Tim Burrows mentioned that the Physical Assistant Program is an example of a good assessment.

*VPSA/designee* – Soizik Laguette will contact Liz Legerski, chair of UND Committee on Committee to get a new VPSA designee.

*October meeting(s)* –

- Amber Johnson said it will be after the due date for reviews. She will send a Doodle survey to decide days/time.
- Before the end of the fall semester, we will try to find a regular days/time slot(s) for the Spring Semester meetings.

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Tabled Items	<ul style="list-style-type: none"><li>· Co-Chairs for Academic Year 2022-2023</li><li>· Meeting Minutes for September 2, 2021, UAC Meeting</li></ul>
Meeting Adjourned	Donna Pearson motioned to adjourn the meeting. Tim Burrows seconded. Meeting adjourned at 2:26 pm.