

Committee Name: University Assessment Committee

Meeting Date: February 14, 2022

Location/Time: Zoom/ 1:25 – 2:25 PM

Present: Tim Burrows, Karina Knutson, Sarah Sletten, Bradley Meyers, Sherrie Fleshman, Frank Bowman, Donna Pearson, Laura Look, Alex Pokornowski, Soizik Laguette, Amber Johnson

MEETING MINUTES

GENERAL ITEMS

1. Call to Order – Amber
2. Announcements- Amber
 - a. None
3. Additions to the Agenda – Amber
 - a. University Charge
4. Approval of Minutes - Amber
 - a. Tabled until next meeting, need 9 voting members present

STANDING ITEMS

5. Reviews to be reconciled - Amber
 - a. None at this time
 - b. New reconciliations will be brought to committee at next meeting

OLD BUSINESS

6. BPA Update - Soizik
 - a. Soizik has sent an email to Dean Henley requesting feedback for a BPA representative to replace Steven Light this semester

NEW BUSINESS

7. P&SS (Planning & Self-Study) demo discussion- Tim
 - a. A lengthy discussion related to the P&SS demo on January 25th with Watermark. Some points brought up by the committee included:
 - i. Needing the ability to have multiple reviewers within the system at the same time
 - ii. Ensure ease of uploading older data into the system
 - iii. Unsure how easy it is to connect to LMS- this will need to be outlined specifically in the contract

- iv. Need to ensure that tech support from Watermark is available to assist
 - v. Taskstream is a legacy system, has less support available (updates/upgrades/etc.)
 - vi. What's the timeline for implementation/adoption of a new system? What's ideal?
 - 1. Align with the HLC visit/reaffirmation?
 - 2. New data collection time period
 - vii. Pricing: annual vs. 3 year contract cycles
 - viii. Are we able to access old content in Taskstream if/when we make the switch? Or does everything need to be uploaded?
 - ix. Are we tied to a Watermark system?
 - 1. Based on Tim's experiences, Watermark is the best option available; no system is perfect
 - x. Con: rubrics are not available for reviewers as there is in Taskstream
 - xi. Is NDUS making anything similar?
 - xii. Is Madhavi or Amanda Moske looped into this decision?
 - 1. There are discussions happening soon about UND utilizing Salesforce platform for many campus components. Can UAC work and APR work be housed there as well?
 - xiii. Is now a good time to transfer?
 - xiv. How will this software align with the new UND strategic plan?
- b. Overall the committee recommends a change in the future, just not now.

8. University Charge

- a. Tabled until next meeting- ran out of time

FOR NEXT MEETING

- 9. University Charge
- 10. Update from Salesforce meeting – Laura

ADJOURN: 2:23 pm

Next Meetings: February 28, 2022
 March 14, 2022
 March 28, 2022
 April 11, 2022
 April 25, 2022
 May 9, 2022

Minutes by: Karina Knutson