

# UNIVERSITY OF NORTH DAKOTA

**Committee Name:** University Assessment Committee

**Meeting Date:** February 3, 2021

**Time/Place:** 1:00 pm – 2:00 pm

## MINUTES

**Voting Members Present:** Seong-Hyun Nam, Deborah Worley, Tim Burrows, Laura Look, Sarah Sletten, Alex Pokornowski, Frank Bowman, Soizek Laguette

**Non-voting Members Present:** Amanda Moske

**Recorder:** Deborah Worley

AGENDA ITEM	DISCUSSION AND ACTION TAKEN
Call to Order	University Assessment Co-Chair, Deborah Worley, called the meeting to order at 1:05 pm. 8 of 13 Voting members present – quorum not met
Announcements	[Items under “new business” on the agenda were discussed as announcements] <ul style="list-style-type: none"><li>• Aim to have all reviews completed by April 14, 2021</li><li>• Tim Burrows announced that more programs are posting their assessment reports – be checking Taskstream for updates.</li><li>• Review process will change a bit: Tim, Deb, and Amber will reconcile reviews based on scoring and comments submitted by each team. Any reviews that cannot be reconciled by Tim, Deb, and Amber will be brought back to the committee for discussion. Committee members discussed this process and agreed to make the change during this current review cycle.</li></ul>
Additions to the Agenda	None
Approval of Minutes	Minutes of the last meeting, 01/20/21, were reviewed. Tim Burrows moved to approve the minutes as presented. Seong-Hyun Nam seconded. Approved 8.

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Reviews to be Reconciled	<p>The reviews scheduled to be reconciled at today's meeting will be reconciled under the new process (see Announcements section for process description). Tim demonstrated in Taskstream how this would be done. Tim will schedule a meeting with Amber and Deb to reconcile the following reviews:</p> <ul style="list-style-type: none"><li>- Mathematics (B.S.)</li><li>- Mathematics (M.Ed.)</li><li>- Mathematics (M.S.)</li><li>- Philosophy &amp; Religious Students (B.A.)</li><li>- Behavioral Data Analytics – Grad Cert</li><li>- Behavioral Health – Undergrad Cert</li><li>- Clinical Psychology (Ph.D.)</li><li>- Cyber Psychology – Undergrad Cert</li><li>- Diversity &amp; Inclusion – Undergrad Cert</li><li>- Leading Social Change – Undergrad Cert</li><li>- Society, Technology &amp; Values – Undergrad Cert</li></ul> <p>It was noted by Alex P that Clinical Psychology PhD did a good job outlining an action plan when target not met on one of their measures.</p>
New Business	None noted
Tabled Items	<ul style="list-style-type: none"><li>• Student Affairs Proposal Change</li><li>• Update Assessment Rubric in Taskstream</li></ul>
Meeting Adjourned	Tim Burrows moved to adjourn meeting. Frank Bowman seconded. Meeting adjourned at 1:52 pm.