

UNIVERSITY OF NORTH DAKOTA

Committee Name: University Assessment Committee

Meeting Date: Thursday, November 5, 2020

Time/Place: 1:00 pm to 2:00 pm - Zoom

MINUTES

Voting Members Present: Kirsten Dauphinais, Seong-Hyun Nam, Deborah Worley, Frank Bowman, Tim Burrows, Karyn Plumm, Laura Look, Sarah Sletten

Non-voting Members Present: Amanda Moske

Recorder: Deborah Worley

AGENDA ITEM	DISCUSSION AND ACTION TAKEN
Call to Order	University Assessment Co-Chair, Deborah Worley, called the meeting to order at 1:07 pm. 8 of 13 Voting members present – quorum not met
Announcements	Tim Burrows <ul style="list-style-type: none">Tim reminded committee members to un-block pop-ups in Taskstream to ensure access to all review windows Deb Worley: <ul style="list-style-type: none">Reviewed committee assignments (at the request of a committee member)
Additions to the Agenda	Review 2019-20 UAC Annual Report

UNIVERSITY OF NORTH DAKOTA

Approval of Minutes	October 22, 2020 meeting minutes were reviewed. There were no corrections or edits made to the minutes.
Assessment Plans for Review	<p>Amber Johnson, Deb Worley, Tim Burrows, Laura Look, and Laura Fetzer:</p> <ul style="list-style-type: none"> • Chemistry B.S. reviewed <ul style="list-style-type: none"> ○ The review was reconciled and recorded as final but will submit later after a vote is taken to approve the reconciled review. • Chinese Undergraduate Certificate reviewed <ul style="list-style-type: none"> ○ The review was reconciled and recorded as final but will submit later after a vote is taken to approve the reconciled review. • History M.A. reviewed <ul style="list-style-type: none"> ○ The review was reconciled and recorded as final but will submit later after a vote is taken to approve the reconciled review. • History Ph.D. reviewed <ul style="list-style-type: none"> ○ The review was reconciled and recorded as final but will submit later after a vote is taken to approve the reconciled review.
Completed Reviews for November 19, 2020 UAC Meeting	<p>The teams that will have completed reviews for the November 19 meeting are:</p> <ul style="list-style-type: none"> ○ Deb Worley and Amber Johnson ○ Frank Bowman and Sarah Sletten
Review of 2019-20 UAC Annual Report	<p>Deb shared the draft of the 2019-20 UAC Annual Report with the committee. The committee agreed that the report accurately reflected the work of the committee over the 2019-20 academic year. One suggestion was made to add a line that 94% of academic and co-curricular units completed assessment reports in AY2019-20. Deb will work with Leslie to add this line to the report.</p>
Additional Item	<p>Tim asked for committee members' preference in meeting for longer than an hour (1.5 hours was suggested) so that we can complete more reconciliations of reviews during our scheduled meeting time. We will discuss at the next committee meeting.</p>
Meeting Adjourned	Meeting adjourned at 1:55 pm