

UNIVERSITY OF NORTH DAKOTA

Committee Name: University Assessment Committee

Meeting Date: March 3, 2021

Time/Place: 1:00 pm – 2:00 pm

MINUTES

Voting Members Present: Seong-Hyun Nam, Amber Johnson, Deborah Worley, Tim Burrows, Sarah Sletten, Alex Pokornowski, Soizek Laguette, Frank Bowman

Non-voting Members Present: Amanda Moske

Recorder: Amber Johnson

AGENDA ITEM	DISCUSSION AND ACTION TAKEN
Call to Order	University Assessment Co-Chair, Amber Johnson, called the meeting to order at 1:06 pm. 8 of 13 Voting members present – quorum met
Announcements	None
Additions to the Agenda	None
Approval of Minutes	Minutes from February 3, 2021, were reviewed. Tim Burrows moved to approve the minutes as presented. Sarah Sletten seconded. Approved 7. Absentions 1. Minutes from February 17, 2021, were reviewed. Deb Worley moved to approve the minutes as presented. Seong-Hyun Nam seconded. Approved 7. Absentions 1.
Reviews to be Reconciled	Amber Johnson and Deb Worley Reviews reconciled on February 9, 2021, by Amber Johnson, Deb Worley, and Tim Burrows that need approval for release to programs: - Philosophy & Religious Studies (B.A.) Alex Pokornowski motioned to approve the reconciled review as presented. Deb Worley seconded. Approved 8.

UNIVERSITY OF NORTH DAKOTA

<p>New Business</p>	<p>Amber Johnson:</p> <ul style="list-style-type: none">- THE next UAC meeting is scheduled for March 17, 2021, which falls during spring break. March 17, 2021, is canceled. The next UAC meeting will be March 31, 2021, from 1:00-2:00 pm via Zoom. <p>Amber Johnson: Program Review Summary</p> <ul style="list-style-type: none">- Please have all reviews completed by April 14, 2021- Amber will email an updated review table, as of March 3, 2021, and list reviews that are not submitted, reviews that are submitted, reviews completed by one reviewer, and UAC completed reviews. Amber will also list those reviewers and reviews submitted and reviews with one completed review in an email.- If your reviews are not submitted yet, please check Taskstream regularly for them. <p>Deb Worley: Assessment Rubric:</p> <ul style="list-style-type: none">- A sub-committee consisting of Deb Worley, Sarah Sletten, and Tim Burrows was formed to develop a working draft of the rubric changes. <p>UAC Chair/Co-chairs for 2021-2022 academic year</p> <ul style="list-style-type: none">- This will be voted on at the March 31, 2021 meeting.
<p>Tabled Items</p>	<p>Student Affairs Proposal Change – Tim Burrows</p> <ul style="list-style-type: none">- Tim stated that Student Affairs and Academic Support Units will be assessed more, and the UAC needs more representation from these areas.- Deb and Tim proposed drafting an amendment, with the assistance of Karyn Plumm, regarding the UAC membership.- Two changes proposed<ol style="list-style-type: none">1. A representative for Academic Support Units2. A second representative for Student Affairs

UNIVERSITY OF NORTH DAKOTA

	<p>Charge of the UAC – Tim Burrows and Deb Worley</p> <ul style="list-style-type: none">- The charge of the UAC needs to be reviewed and updated- The charge was developed in the mid-'90s and has had minor changes in the past. However, in its current state, it does not represent the overall purpose of the UAC.
Meeting Adjourned	Tim Burrows moved to adjourn the meeting. Deb Worley seconded. Meeting adjourned at 1:58 pm.