

UNIVERSITY OF NORTH DAKOTA
University Assessment Committee

Committee Name: University Assessment Committee

Meeting Date: Wednesday, September 16, 2020

Time/Place: 1:00 pm to 2:00 pm – Zoom

MINUTES

Voting Members Present: Amber Johnson, Deborah Worley, Timothy Burrows, Lydia Kennelly (student representative), Kirsten Dauphinais, Alex Pokornowski, Seong-Hyun Nam, Sherrie Fleshman, Soizik Laguette, Laura Look, Frank Bowman, Laura Fetzer (Student representative)

Non-voting Members Present: Amanda Moske

Recorder: Amber Johnson

AGENDA ITEM	DISCUSSION AND ACTION TAKEN
Call to Order	The meeting was called to order by University Assessment Co-Chair, Amber Johnson, at 1:01 pm. 12 of 13 Voting Members present – quorum met; 2/3 majority met.
Announcements	None
Additions to the Agenda	None
Approval of Minutes	Minutes of the last meeting, 02/21/2020, were reviewed. Tim Burrows moved to approve the minutes as presented. Deb Worley seconded. Approved 4, Abstention 7.
Discuss the role/requirements of the UAC and review process	Deb Worley: <ul style="list-style-type: none">• The University Assessment Committee (UAC) is a University Senate appointed committee.• Our responsibility is to review programs on a cyclical basis.• Each program is reviewed by the UAC every three years

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	<ul style="list-style-type: none"> • Teams will be assigned to review the programs that are up for review this academic year. Teams will consist of one new member and one member with experience when possible. • UAC will be utilizing Task Stream for assessing the program. Tim Burrows will provide an orientation to Task Stream at the next UAC meeting.
Student Affairs Proposal Change	<p>Tim Burrows:</p> <ul style="list-style-type: none"> • Proposed the idea of adding one or two additional Student Affairs committee members. • It was proposed to consider adding a non-academic, non-faculty member instead. • Discussion ensued regarding changing the wording of, “Provide faculty guidance...” to more of a general term rather than faculty. • Tim and Deb will discuss the input from the UAC and bring specific recommendations to the next UAC meeting.
Possible ES Changes	<p>Tim Burrows:</p> <ul style="list-style-type: none"> • Tim attended a workshop during summer 2020, which discussed Essential Study (ES) Requirements. It has been stated that UND ES requirements are confusing and other states provided suggestions. • The information was brought back to the UND ES Committee. Tim brought the information to the UAC for further suggestions. • UAC members thoughts of current UND ES curriculum structure: confusing • UAC member's thoughts of strengths of the current ES curriculum: flexibility – there are several courses to choose from to fulfill a requirement. Advisors are helpful to be sure that students meet each of the requirements. • UAC member's thoughts of weaknesses of the current ES curriculum: Faculty are unsure how to guide students or find accurate information regarding student requirements. There is not any explanation why courses are required in each of the categories, and students may feel that taking courses that do not count towards their degree is a waste of time, money and may prolong their

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	<p>graduation. Courses are listed that are no longer offered at UND. It does not say in which semester (fall, spring, summer) each of the courses will be offered.</p> <ul style="list-style-type: none">• UAC member's thoughts of what is important to keep/include in the ES curriculum: flexibility, update courses to include when they are offered, remove classes that are no longer offered, and include a message to the students on the purpose for them to take classes in each area.
Meeting dates and times for fall 2020 semester	Amber will send out a Doodle for future meeting dates and times.
Questions/Comments from Committee Members	None
Meeting Adjourned	Meeting adjourned at 1:51 pm