

University Assessment Committee Annual Report Fall 2019-Spring 2020

Committee Members:

Marcellin Zahui	Faculty Member	CEM
Doug Munski	Faculty Member	A&S
Seong-Hyun Nam	Faculty Member	BPA
Deb Worley	Faculty Member	EHD
Amber Johnson	Faculty Member	NUR
Kirsten Dauphinais	Faculty Member	LAW
*Leslie Martin	Faculty Member	JDO
Karyn Plumm	Essential Studies	
Tim Burrows	VPAA/Designee	
Amanda Moske	VPAA/Designee	
Laura Look	Graduate School Designee	
*Karina Knutson	VPSA/designee	

*Committee Co-Chairs

The overall theme for the 2019-2020 academic year for the University Assessment Committee was to keep in mind the things learned from the previous year when we met with the Department Chairs and discussed their views on the assessment committee. We learned that the Chairs would appreciate a shorter turnaround time on the feedback regarding their reports.

Right away in the Fall, Tim Burrows the Director of University Assessment communicated directly with the department chairs and program directors about the October due date to turn in their department's assessment report. There was a 94% completion rate of assessment reports submitted in AY 2019-20. This made the committee's job a lot easier as we did not have to hunt down individual departments for their reports. The committee was able to review and comment on all reports in the AY2019-20 review cycle by the middle of February instead of May (as had been the case in previous years). Tim was able to get the committees feedback to the departments within a couple months instead of 6 months. We were told that the comments meant a lot more as the material was still fresh in their minds.

The committee was tasked to review the following materials for the 2019-2020 year:

- Co-Curricular Department Assessment Plans
- Various surveys used by the University
- University Assessment Plan
- College of Nursing and Professional Disciplines Assessment Reports
- School of Medicine and Health Sciences Assessment Reports
- College of Education and Human Development Assessment Reports

Due to recent changes in thinking and University organization the Co-Curricular Departments and Survey were removed from our to do list. The Graduate School report was tabled until the 2020-2021 year.

The University Assessment Plan needed a lot of updates due to the recent changes to University structure. This was updated and then sent to the University Senate and was approved.

As stated previously, the committee was able to meet throughout the Fall semester and a few times in the Spring semester and had all of the departmental reports reviewed by the middle of February. Feedback was shared with the departments shortly after their report was reviewed.

An additional accomplishment dealing with assessment is with the university assessment website due to UND updating of its websites. Tim Burrows worked to get the website to reflect the current assessment requirements.

During the last assessment meeting it was discussed that future meetings could be held via an online platform as we were able to hold some of the meetings this way. We all agreed it worked and it might be easier than trying to find meeting space. We also elected in the 20-21 Co-Chairs: Amber Johnson and Deb Worley.

Respectfully Submitted by

Leslie Martin and Karina Knutson

2019-20 University Assessment Committee Co-Chairs