

EMAIL TO: UND.SOFTWARE@UND.EDU

REQUEST / CHANGE DEPARTMENT SOFTWARE COORDINATOR

	Department Number	Department Name
1.		
2.		
3.		
4.		
5.		

Add Coordinators (Max of 5 per Department)

	EMPLID	Name	UND Email
1.			
2.			
3.			
4.			
5.			

Remove Coordinators (Max of 5 per Department)

	EMPLID	Name	UND Email
1.			
2.			
3.			
4.			
5.			

By signing, you are indicating that the following coordinators are to be added or removed. This will give them authority to purchase software on the above department funding accounts.

*VP/Dean/Department Chair/Supervisor (*Fund/Signature Authority Request)

Date