

MATTHEW F. KIBBON

Canby, MN 56220 | (308) 660-4804 | mkibbon5@hotmail.com

Facilities MANAGEMENT | PROJECT MANAGEMENT

Results-driven facilities management leader with over 20+ years of experience in transformative design and construction management. Seeking an Associate Vice President for Facilities position to leverage expertise in cross-functional collaboration, process improvement, and strategic planning to deliver exceptional stakeholder outcomes in educational and research facilities.

EDUCATION

Master of Business Administration | Specialization: Finance | GPA: 3.563 | University of Nebraska-Lincoln | Lincoln, NE | Dec 2023
Bachelor of Science | Major: Construction Management | Wayne State College | Wayne, NE

PROFESSIONAL EXPERIENCE

Vice President of Finance and Facilities | Minnesota West Community and Technical College | Canby, MN January 2024 – Present

- Member of the President's cabinet and a trusted advisor on facilities and financial matters.
- Led the development of the comprehensive facilities and utilities master plan request for qualifications.
- Responsible for developing the institution's fiscal year 2025 budget, totaling **\$29.9M**.

ASSOCIATE VICE PRESIDENT FOR FACILITIES SERVICES | Cleveland State University | Cleveland, OH May 2022 – December 2023

- Provide strategic vision and leadership for a diverse facilities services staff of **9** departments and **133** full-time employees.
- Drive process improvement initiatives to enhance efficiency and effectiveness across departments.
- Lead the completion of the development of the campus master plan.
- Effectively deploy state appropriations for campus capital improvement projects totaling **\$8.9M**.
- Successfully managed a **\$12.2M** budget through close collaboration with the Senior Vice President and CFO.
- In collaboration with external consultants, managed the bid and award process for the University's purchased utilities, including electricity and natural gas.
- Key contributor in real estate transactions, including acquiring a **\$2.5M** parking lot and a pending **\$14.0M** acquisition.
- Championed the advancement of the University's dining function, orchestrating **\$8.25M** in new construction/renovation initiatives.
- Fostered cross-functional collaboration, resulting in the achievement of organizational goals.

CITY ADMINISTRATOR | City of North Platte | NorthPlatte, NE May 2020 – May 2022

- Supervised, managed, and collaboratively led a diverse cross-functional staff of **6**, including Finance, Engineering, Public Works, Public Transportation, Library, and Public Safety departments, collectively leading **250** employees to achieve organizational goals.
- Established the City Council agenda based on the Council's directives and served as a subject matter expert on policy.
- Developed the City budget of **\$72M** through close communication with the Mayor, City Council, and departments.
- Implemented cost-saving measures that established the organization's first cash reserve exceeding **\$3M**.
- Sought and implemented strategies to enhance processes, such as reducing recycling costs by **37.5%**.
- Collaborated with the Chamber and Development Corp for economic growth, mall revamp, housing, and industrial facility.
- Consolidated retirement programs within the organization by **40%**, reducing employees' costs and fees by **\$682K**.

DEPUTY DIRECTOR FOR PLANNING, CONSTRUCTION, and REAL ESTATE | University of Wyoming | Laramie, WY July 2015 – May 2020

- Recruited by the Vice President of Administration from the State of Wyoming to restore stability for project management techniques.
- Collaborated throughout the project life cycle to ensure projects met end-user objectives with 100% satisfaction.
- Presented project updates and recommendations to Trustees, Administration, Officials, Legislators, and advisors.
- Managed a staff of **4** responsible for the University's most significant capital expenditure of **\$150M** at any given time.
- Balanced the workload for a team of **4** and managed the performance of **3** project managers and an architect.
- Managed **4-7** project schedules at any given time, project financial reports, and design and construction team performance.
- Responsible for projects throughout their lifecycle, including vision, concept, design, construction, commissioning, and operation.
- Implemented processes, policies, and procedures to ensure the proper execution of capital construction projects.
- Established design review process influencing cost decisions in preconstruction, resulting in fewer to **0** project change orders.
- Developed and defined project scope, resulting in excellent execution and completing projects on time and within or under budget.
- Led team responsible for redrafting design and construction contracts, ensuring clear contractor and designer expectations.
- Provided Operations unit solutions to challenges by utilizing technical and problem-solving expertise, which resulted in fewer and lower financial impacts on projects.
- Collaborated with Engineering units to emphasize franchise utility expense reductions and maintenance-focused design decisions in project management.

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Projects:

- Wyoming State Veterinary Laboratory – **\$10.6M** renovation to Biosafety Level Three Laboratory
- Arena Auditorium Phase II Renovation and Addition – **\$17.8M**. Renovation and expansion of the basketball arena
- High Altitude Performance Center – **\$44M**. Renovation and expansion of the football and Olympic sports training complex
- Engineering Building – **\$105M**. Tier 1 Research laboratory building for the College of Engineering
- Conference Center Kitchen Remodel – **\$1.5M**. New catering kitchen within the University's conference center
- Washington, Wyoming, Alaska, Montana, and Idaho (WWAMI) – **\$1.5M**. Renovation and expansion of the cadaver laboratory
- Science Initiative Research Intensive Building – **\$103M**. Tier 1 research laboratory building for the College of Arts and Sciences
- West Campus Satellite Energy Plant – **\$26M**. Chilled water storage tank and campus distribution facility for chilled and hot water
- Design: Replacement Residence Halls – **\$300M**. New residence halls for on-campus housing

State of Wyoming | Cheyenne, WY

September 2013 – June 2015

CONSTRUCTION MANAGER

- Coordinated selection of professional service firms such as Architects, Engineers, and General Contractors based on best value.
- Drafted scope of services for architect/engineering, construction management, and general contractor firms to perform on projects, ensuring comprehensive project understanding.
- Projected cash flows of up to **\$105M** and milestone schedules to forecast statewide fiscal impact and track project delivery.
- Reviewed detailed payment applications and change orders, certifying compilation with contract and contract documents.
- Relayed prompt decisions to architects and contractors regarding schedule and cost impacts to alleviate project delays.
- Joined project meetings with architect and contractor to provide clear and concise direction for State and end-users at the University of Wyoming and Community College.

Projects:

- Managed design of **\$70M** worth of capital construction projects before joining the University
- Michael B. Enzi S.T.E.M. – Laramie, WY – **\$50M** first- and second-year student science, math, and computer laboratory building
- Yellowstone building – Powell, WY – **\$12M** Nursing and criminal justice building at Northwest College
- Wellness Center – Rock Springs, WY – **\$6M** Dance and wrestling addition to Western Wyoming Community College
- Design: Career and Technical Education Center – Torrington, WY – Welding shop, classrooms, and community engagement area

PREVIOUS EXPERIENCE

PROJECT ENGINEER/CRAFT SUPERINTENDENT | Kiewit Building Group | Omaha, NE

May 2001 – September 2013

Projects:

- St. Thomas Aquinas Catholic Church and Newman Center – **\$16M**
- Phi Kappa Theta Fraternity – **\$4M**
- Hayneedle – **\$6M**
- Bellevue Medical Center – **\$90M** New hospital and medical office building
- Aksarben Village Campus – Managed construction of **3** new office buildings, a parking structure, and **5** tenant improvements
- Offutt Housing Privatization – **\$183M** Demolition of **1356** units, a civil construction package, and construction of **916** new units
- Holland Performing Arts Center – **\$73M** Structural concrete concert hall and structural steel recital hall.
- Children's Hospital – **\$79M** Stand-alone Hospital

KEY SKILLS & AWARDS

Construction Management | Project Design | Institutional Design | Project Management | Financial Management | Quality Assurance | Quality Control | Forecasting and Budget Management | Contract Management | Continuous Improvement Process | Teamwork | Collaboration | Relationship Management | Team Leadership | Cross-Functional Communication

AWARDS

Engineering News and Record, Mountain States (E.N.R.) | 2017 Owner of the Year

Research and Design Magazine | 2017 Special Recognition for Collaborative Learning Environment | Michael B. Enzi S.T.E.M.

Engineering News and Record (E.N.R.) | Sports and Entertainment Award of Merit |
Mick and Susie McMurry High Altitude Performance Center