

Certificate of Exemption

Purchaser: Complete this certificate and give it to the seller.

Seller: If this certificate is not fully completed, you must charge sales tax. Keep this certificate as part of your records.

This is a blanket certificate, unless one of the boxes below is checked, and remains in force as long as the purchaser continues making purchases, or until otherwise cancelled by the purchaser.

Check if this certificate is for a single purchase and enter the related invoice/purchase order #

If you are a contractor and have a purchasing agent agreement with an exempt organization, check the box to make multiple purchases for a specific job. Enter the exempt entity name and specific project:

Exempt entity name Project description

Please print
Name of purchaser
Business address City State Zip code
Purchaser's tax ID number State of issue Country of issue
If no tax ID number, enter one of the following: FEIN 45-6002491 Driver's license number/State issued ID number state of issue number
Name of seller from whom you are purchasing, leasing or renting
Seller's address City State Zip code

Type of business. Circle the number that describes your business.
01 Accommodation and food services
02 Agricultural, forestry, fishing, hunting
03 Construction
04 Finance and insurance
05 Information, publishing and communications
06 Manufacturing
07 Mining
08 Real estate
09 Rental and leasing
10 Retail trade
11 Transportation and warehousing
12 Utilities
13 Wholesale trade
14 Business services
15 Professional services
16 Education and health-care services
17 Nonprofit organization
18 Government
19 Not a business (explain)
20 Other (explain)

Reason for exemption. Circle the letter that identifies the reason for the exemption.
A Federal government (department)
B Specific government exemption (from list on back)
C Tribal government (name)
D Foreign diplomat #
E Charitable organization #
F Religious or educational organization # State University MN # not required
G Resale
H Agricultural production
I Industrial production/manufacturing
J Direct pay permit #
K MPU exemption is no longer valid; repealed March 8, 2008
L Direct mail
M Other (enter number from back page)
N Percentage exemption
Advertising (enter percentage) %
Utilities (enter percentage) %

I declare that the information on this certificate is correct and complete to the best of my knowledge and belief. (PENALTY: If you try to evade paying sales tax by using an exemption certificate for items or services that will be used for purposes other than those being claimed, you may be fined \$100 under Minnesota law for each transaction for which the certificate is used.)

Sign here
Signature of authorized purchaser Print name here Title Date