

University of North Dakota | New Project Number Request (Non Grant Contract Project)

COMPLETE AND RETURN TO
CONTROLLER
MAIL STOP #8364

Controller Use Only

Project Number: _____

Budget Level: _____

Project Title (30 character limit):

Add

Delete Project Number:

Change Project Name:

Department Number:

Department Name:

Fund number associated with this requested project :

Describe Project Activities:

How long do you expect this project to be active?

Check One:

Athletic

Miscellaneous

Plant Improvement

Other

Source of Funds (check one)

Sales/Service - Sold to Whom: _____

Describe product/service sold: _____

Other - Describe: _____

State Appropriations

Donations - From Whom: _____

Attach a copy of donation agreement/letter

Attach Budget Journal for revenue and expense to be used in current fiscal year (use budget accounts)

Authorized by (please print): _____

Authorized signature

Date

Contact Name: _____ Telephone Number: _____

Contact Email Address: _____