Suggested Funds that could be used for budgeting

Academic Administration
- 31000 - Academic Administration
  - Use this fund for positions that assist the academic administration and or faculty within an academic college
    - Dean/Associate Dean – if the Dean completes a Page 2 then,
      - funding would be split between administration and instruction/research
    - Chair
    - Program Director
    - Graduate Director
    - Staff (administrative or financial support for college)

Community Service (other scholarly activity as identified on Page 2)
- 30500 – Service and Other Activities
  - Department/Division Service
  - College/School Service
  - University Service
  - Professional Service
  - Community Service
  - Student Advising

General Academic Instruction
- 30205 - General Academic Instruction
  - Individualized Teaching
  - Internships
  - Course Development
  - Graduate Teaching Assistants
- 30120 - Faculty Overload
- 30121 - Adjunct Faculty
- 30122 - Summer Faculty
  - H05 – Summer Salary – entered on additional pay form – not a budgeted code
    - Use this earnings code for summer course development
  - H06 – Summer School– entered on additional pay form – not a budgeted code
    - Use this earnings code for faculty teaching courses during the summer

General Administration
- 31400 - Institutional Support (use for central service offices – not colleges)
  - Most Service Units (Includes Golf Course and Parking if funding available)
    - Excluding Libraries
    - Excluding Facilities
    - Excluding Student Service units including Registrar, Ceremonies & University Events, etc.
Institutional Research
- 30605 - Institutional Funded Research
  - Campus Research and Scholarly or Creative Activity
    - Faculty salary and fringes ONLY (as identified on Page 2)
    - **GRA, GSA or GTA SHOULD NOT be charged to Fund 30605**

Other Support Services – Institutional Function not college
- 31100 - Other Support Services
  - Only departments that use this fund
    - 2025-TTaDA
    - 2040-Honors
    - 4050-Center for Biomedical Research

Student Services
- 31300 - Student Services

Program 02675 – RESEARCH
- GRA, GSA or GTA – can be used to indicate research activity

Please call Cynthia Fetsch if you have questions….701-777-4156