Suggested Funds that could be used for budgeting

Academic Administration
- 31000 - Academic Administration
  o Use this fund for positions that assist the academic administration and or faculty within an academic college
    ▪ Dean/Associate Dean – if the Dean completes a Page 2 then, funding would be split between administration and instruction/research
    ▪ Chair
    ▪ Program Director
    ▪ Graduate Director
    ▪ Staff (administrative or financial support for college)

Community Service (other scholarly activity as identified on Page 2)
- 30500 – Service and Other Activities
  o Department/Division Service
  o College/School Service
  o University Service
  o Professional Service
  o Community Service
  o Student Advising

General Academic Instruction
- 30205 - General Academic Instruction
  o Individualized Teaching
  o Internships
  o Course Development
  o Graduate Teaching Assistants
- 30120 - Faculty Overload
- 30121 - Adjunct Faculty
- 30122 - Summer Faculty
  o H05 – Summer Salary – entered on additional pay form – not a budgeted code
    ▪ Use this earnings code for summer course development
  o H06 – Summer School– entered on additional pay form – not a budgeted code
    ▪ Use this earnings code for faculty teaching courses during the summer

General Administration
- 31400 - Institutional Support (use for central service offices – not colleges)
  o Most Service Units (Includes Golf Course and Parking if funding available)
    ▪ Excluding Libraries
    ▪ Excluding Facilities
    ▪ Excluding Student Service units including Registrar, Ceremonies & University Events, etc.

April 6, 2021
Institutional Research

- 30605 - Institutional Funded Research
  - Campus Research and Scholarly or Creative Activity
    - Faculty salary and fringes ONLY (as identified on Page 2)
    - GRA, GSA or GTA SHOULD NOT be charged to Fund 30605

Other Support Services – Institutional Function not college

- 31100 - Other Support Services
  - Only departments that use this fund
    - 2025-TTaDA
    - 2040-Honors
    - 4050-Center for Biomedical Research

Student Services

- 31300 - Student Services

Program 02675 – RESEARCH

- GRA, GSA or GTA –can be used to indicate research activity

Please call Cynthia Fetsch if you have questions....701-777-4156