How to Request a New Funding Source (Combo Code)

For Combo Codes that include a grant number, please email the following in Grants and Contracts:

- Chassi Herman chassi.herman@UND.edu
- Lisa Moore lisa.moore@UND.edu

Include the following information:

- Fund number
- Department number
- Grant number
- Account code

All combo codes start with a U. See examples below:
- U 43300 8275 UND0020284 T
- U 43300 8275 UND0020284 T

For all other Combo Codes, please email the following in Resource Planning & Allocation:

- Amanda Cearley amanda.cearley@UND.edu
- Connie Gagelin connie.gagelin@UND.edu

Include the following information for 26XXX (Alumni Flow-thru Funds):

- Fund number
- Department number
- Project Number (UNDF0 plus the five digit alumni fund number)
- Account codes

Please note that salary budgets need to be set up prior to the combo code(s) being requested.

Budget Journals can be submitted using the workflow process that has been created within the PeopleSoft Finance system. Budget Journal Instructions can be found on the Resource Planning & Allocation web page under Resources.