



# Service Agreement

Institutional  
Operations

FY21 through FY25 Budget Information

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
	Controller/Institutional Operations				
<b>Service Unit Allocation for Primary Unit</b>	\$ 739,785	\$ 803,999	\$609,652	\$602,937	\$ 640,629

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Service Unit	Brief Description of Services	Core	Premium	Recharge	Page #
Institutional Operations	Managed by the Department of Resource Planning & Allocation, institutional operations encompasses university-wide programs: federal work study funding, campus assessment funding, and compliance and audit funding.	X			3

<b>Name of Service Unit:</b>	Institutional Operations
<b>Contact:</b>	Cynthia Fetsch, Associate Director
<b>Web address:</b>	<a href="https://campus.und.edu/finance/resource-planning-allocation">https://campus.und.edu/finance/resource-planning-allocation</a>
<b>Brief Description:</b>	Managed by the Department of Resource Planning & Allocation, institutional operations encompasses university-wide programs: match funding for federal work study, campus assessment funding, and compliance and audit funding.
<b>Customers Eligible to Request Service:</b>	Staff, Faculty, and North Dakota University System
<b>Core Services Specifics:</b>	<ul style="list-style-type: none"> <li>• Coordinate budgeting and payment of compliance and audit charges from the system office</li> <li>• Coordinate budgeting and payment of CTS campus assessment charges</li> <li>• Coordinate budgeting and payment of required institutional match for federal work study</li> <li>• Plan for and track annual tuition bad debt expense.</li> </ul>
<b>Recharge Services:</b>	N/A
<b>Premium Services:</b>	N/A