



Service Agreement

Student
Services

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FY19 through FY23 Budget Information

	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
	Student Services				
Service Unit Allocation for Primary Unit	\$ 8,383,137	\$ 7,612,769	\$ 7,821,759	\$ 9,612,203	\$ 11,438,320

Service Unit	Brief Description of Services	Core	Premium	Recharge
Career Services	Career Services provides resume and cover letter critiques and career development assistance with job and internship searches, interviewing, and networking techniques. Staff conduct numerous presentations and events each semester for student groups, classes, and student organizations (Greek Life, Athletics, etc.).	X		
Counseling Center**	UCC is a fully accredited facility offering accessible and confidential mental health and substance use services to support and assist students at the University of North Dakota.	X	X	
Disability Services	Identifies and coordinates reasonable accommodations for accessible compliance.	X		
Diversity and Inclusion**	Student Diversity & Inclusion provides support resources for students in relation to their racial, ethnic, cultural, and sexual identities.	X		
Enrollment Management	The Office of Enrollment Management provides leadership and integrated support for academic and student support units across campus in the interest of identifying, developing, and maintaining programs and opportunities that meet the needs of the University of North Dakota's students.	X		
LGBTQ**	The Pride Center at University of North Dakota is committed to enriching the campus experience and providing support for student diversity in the areas of sexual orientation and gender identity through education, programming, support and advocacy.	X		

<p>Student Academic Success & Career Engagement</p>	<p>Student Academic Success & Career Engagement (SASCE) provides active management and leadership of programs, services, and strategies to enhance the student learning experience from pre-enrollment into college life through successful graduation and integration into the professional environment. SASCE provides general academic advising, coordinates campus advisement & registration for new first year and transfer students, provides student tutors for any/all academic departments on campus, works with undergraduate and graduate students through academic coaching sessions in Learning Services, coordinates first year experience initiatives in collaboration with other campus departments/offices, houses Starfish, oversees the Study Abroad office and initiatives, promotes unit activities with the Events and Communications area, and coordinates several retention initiatives for students across campus.</p>	<p>X</p>		
<p>Student Finance Office</p>	<p>The Student Finance Office administers financial assistance to undergraduate, graduate, and professional students through budgeting and awarding of Federal financial aid as well as University and other external scholarships. In addition, the Student Finance Office provides the "backend" services to UND through setup and billing of tuition and fees, refund processing, third-party and external customer account billings, and waiver processing (One-Stop Student Services provides the front facing of these services to students, families, and departments).</p>	<p>X</p>	<p>X</p>	
<p>Student Involvement and Parent Programs**</p>	<p>Provide opportunities for students to get involved with learning and social activities outside the classroom. Includes new student and parent programming, leadership development and student support.</p>	<p>X</p>		

Office of Student Rights and Responsibilities (OSRR)	OSRR contributes to student learning and the safety and civility of the community by providing general advisement and campus consultation, student disciplinary services, and the coordination of referrals and services for students in need and/or crisis.	X		
Testing Services	Provides comprehensive testing services to support academic success. Administer standardized tests (i.e., Prometric, Pearson Vue, Collegeboard,) and University Testing (i.e., Accommodated, online and distance, placement) in service to the campus and regional communities.	X		
University Admissions	Provides the highest level of service to all undergraduate and graduate prospective students, their families, and educators and attracts, selects, and enrolls a highly diverse and academically accomplished student body.	X		
Vice President for Student Affairs	Reporting directly to the President, the Vice President is committed to the general welfare and vitality of the institution and is a primary liaison between Student Affairs and other major components of the University. The VP is responsible for policy, long-range planning, budget, personnel, and coordination of the departments which together comprise the Division of Student Affairs and seeks to create a positive learning environment for all students especially outside the classroom.	X		
Work Well	Work Well advocates for a culture of wellness for UND faculty and staff through innovative engagement opportunities. Work Well strives to have healthy, thriving employees and be an innovative national leader in worksite wellness.	X		

**Indicates a department fully funded by mandatory student fees

Name of Service Unit:	Career Services
Contact:	Chelsea Mellenthin, Assistant Director
Web address:	https://UND.edu/student-life/career-services/
Brief Description:	Career Services provides resume and cover letter critiques and career development assistance with job and internship searches, interviewing, and networking techniques. Staff conduct numerous presentations and events each semester for student groups, classes, and student organizations (Greek Life, Athletics, etc.).
Customers Eligible to Request Service:	Students, faculty, staff, community, alumni
Core Services Specifics:	<ul style="list-style-type: none"> • <u>Career Development/Exploration:</u> Staff meet with students and serve them through appointments (scheduled through Starfish), group training sessions, professional career events, online tutorials and other outreach efforts. Handshake is managed through Career Services as a tool to assist students in their co-op/internship and full-time/part-time employment search. Career and internship expos in the fall and spring semesters are coordinated out of Career Services as an avenue for students to connect with employers/industry in their search for employment opportunities. Staff support major exploration and assist students in discovering what types of careers they can obtain with their majors, support students who are unsure of what they'd like to major in while at UND, and support students in transition. • <u>Internship and Co-op Development:</u> Career Services staff assist students in all aspects of the internship and co-op search (i.e., networking, resume/cover letter content, interview skills). Staff develop and maintain positive working relationships with local, regional, and national employers as well as faculty members as they assist in establishing internship experiences for students. • <u>Community Collaboration/Engagement:</u> The staff create positive experiences in collaboration with local business and industry. Representation on city committees reinforces shared goals and expands campus and community engagement. Committees include: Northern Valley Career Expo (NVCE), ND Workforce Development Main Street Initiative, the UND/City of Grand Forks Internship Partnership Program, and the Chamber Ambassador program. • <u>Handshake:</u> An electronic career search platform allows students the opportunity to create a personalized profile, search for part-time/full-time employment, internship/co-op experiences and schedule on-campus interviews with employers. Career Services staff assist in the career development process (i.e., cover letter writing, practice interviews, resume writing, networking, job search, references).

	<p>Employers benefit from the Handshake system by posting part-time, full-time, and internship/co-op positions within the system.</p> <ul style="list-style-type: none"> • <u>Career Mentors</u>: Career Services employs student career mentors to provide feedback and resources to student seeking help on documents such as resumes, cover letters, personal statements and curriculum vitas. Career mentors also schedule individualized appointments with students to practice elevator pitches, practice interviewing and Focus2 appointments (where students can learn about how their interests, skills and talents align with majors at UND).
Recharge Services:	N/A
Premium Services:	N/A

Name of Service Unit:	Counseling Center
Contact:	Tom Solem and/or Laci Cable
Web address:	https://UND.edu/student-life/counseling-center/
Brief Description:	UCC is a fully accredited facility offering accessible and confidential mental health and substance use services to support and assist students at the University of North Dakota.
Customers Eligible to Request Service:	UND students; campus community for Outreach
Core Services Specifics:	<p>The primary goal of our clinical services is to provide and connect students with appropriate mental health and substance use services that support their academic and personal goals. The UCC offers a range of therapeutic interventions and supports, including: Initial Assessment, Group Counseling and Workshops, Online Self-Help Programming, Individual Counseling, Substance Use Evaluation, Case Management, and Urgent/Crisis Services for UND students who are enrolled and have paid student service fees for the current semester.</p> <p>Our outreach program provides educational and preventative services to the campus community. We reach outside the physical walls of the center to provide interactive and engaging presentations, workshops, and consultation.</p> <p>In addition, as part of the University community, we maintain an active practicum training program.</p>
Recharge Services:	N/A
Premium Services:	<p>Counseling Center services are covered by Student Fees; utilization of extended services may have associated cost including:</p> <p><u>Non-Student Summer Services Fee</u> Fee amount: \$90.00 charged to student account.</p> <ul style="list-style-type: none"> • A one-time fee that would grant access to UCC services for the summer. • Categories for eligibility: <ul style="list-style-type: none"> ○ Students enrolled in Fall semester courses but not summer session(s) ○ Incoming new or transfer students not yet enrolled for Fall <p><u>Level 1-Alcohol and Other Drug Education (BASICS)</u> Fee amount \$50.00 charged to student account or paid in cash.</p> <ul style="list-style-type: none"> • Brief Alcohol Screening and Intervention for College Students (BASICS) is an interactive process for students to examine their substance use in a non-judgmental setting. BASICS is designed to

engage students in reflecting on the risks related to substance use and offer goals for students to make better decisions so as to prevent future problems.

Level 2 and Level 3 - Alcohol and Drug Intervention

Fee amount **\$75.00** charged to student account or paid in cash.

- Prime for Life is an engaging prevention and early intervention program designed to assist participants in reflecting on their own substance use. Participants are able to self-assess their own risk level and learn strategies for making low-risk choices.

Required Alcohol and Drug Evaluation

Fee amount **\$150.00** charged to student account or paid in cash.

- UCC does provide chemical dependency evaluations for those who are required to complete a chemical dependency evaluation per court, ND Department of Transportation, student conduct sanction, or other agencies within our community.

Missed Ongoing Appointments

Fee amount **\$20.00** charged to student account.

Name of Service Unit:	Disability Services
Contact:	Sara Kaiser, Director OSRR & DSS
Web address:	https://UND.edu/disability-services/
Brief Description:	Identifies and coordinates reasonable accommodations for accessible compliance.
Customers Eligible to Request Service:	Students, Staff, Faculty
Core Services Specifics:	<ul style="list-style-type: none"> • Provides individualized, interactive processes, mandated by federal law, with students who disclose a disability/register with Disability Services for Students (approximately 4% of UND students) to identify “reasonable” accommodations that remove access barriers but do not decrease academic standards. • Supports students in negotiating arrangements for disability accommodations that provide access and opportunity in all UND courses, programs or activities. • Collaborates with other units to provide disability accommodations: Testing Services for accommodated testing, Marketing and Creative Services for UND Signature events, Academic Support Services, UND Technology Services for alternate format for textbooks, classes, and instructional materials, and TTaDA for education and orientation. • Provides technical assistance about disability and access to higher education. • Provides academic accommodations in courses (i.e., alternate formats, accommodated testing, communications services). • Departments are responsible for funding accommodations for activities that are non-course based for faculty, staff, parents, or guests. The access request is made by any stakeholder-student, faculty, staff, parent or general public. Disability Services for Students provides administrative assistance (i.e., Disability Services for Students will attempt to find an interpreter or captionist, and the department provides a fund # for the actual direct service payment). Disability Services for Students does not recharge or charge for their administrative costs.
Recharge Services:	N/A
Premium Services:	N/A

Name of Service Unit:	Diversity and Inclusion
Contact:	Dr. Stacey Borboa-Peterson, Director
Web address:	https://UND.edu/student-life/diversity/multicultural/
Brief Description:	Student Diversity & Inclusion provides support resources for students in relation to their racial, ethnic, cultural, and sexual identities.
Customers Eligible to Request Service:	Students
Core Services Specifics:	<p>Our services include but are not limited to:</p> <ul style="list-style-type: none"> • Identity Support Resources (American Indian/Alaskan Native/Indigenous, Asian American, Pacific Islander, Black/African American, Chicano/Hispanic/Latina/o/x, and LGBTQIA) • Academic & resource support • Cross-Cultural Programming • Diversity scholars program • Diversity, Equity, and Inclusion Education
Recharge Services:	N/A
Premium Services:	N/A

Name of Service Unit:	Office of Enrollment Management
Contact:	Janelle Kilgore, Vice Provost of Strategic Enrollment Management
Web address:	
Brief Description:	The Office of Enrollment Management provides leadership and integrated support for academic and student support units across campus in the interest of identifying, developing, and maintaining programs and opportunities that meet the needs of the University of North Dakota's students.
Customers Eligible to Request Service:	Prospective students, current students and families, alumni, faculty, staff, community members.
Core Services Specifics:	<ul style="list-style-type: none"> • Provides creative, innovative, and entrepreneurial leadership in the enrollment management area to create, sustain, and nurture a culture of success at UND. • Provides leadership and support to University Admissions, Student Finance, One Stop Student Services, International Center, Veterans and Military Services, Army ROTC, and Air Force ROTC. • Provides oversight to the recruitment initiatives in UND's Strategic Plan. • Provides strategic oversight to attract, enroll, and retain an academically-prepared student body that is geographically, ethnically, and economically diverse. • Provides strategic oversight to the management of financial aid programs to help new and returning students receive the financial means and resources to pay for their educational expenses. • Develops recruitment and retention strategies in financial aid programs specifically for UND scholarship and waiver programs. • Provides oversight to the recruitment process for on-campus student employment.
Recharge Services:	N/A
Premium Services:	N/A

Name of Service Unit:	LGBTQ+
Contact:	Dr. Stacey Borboa-Peterson, Director Student Diversity & Inclusion
Web address:	https://UND.edu/student-life/diversity/pride/
Brief Description:	The Pride Center at University of North Dakota is committed to enriching the campus experience and providing support for student diversity in the areas of sexual orientation and gender identity through education, programming, support and advocacy.
Customers Eligible to Request Service:	Students, staff, faculty
Core Services Specifics:	<ul style="list-style-type: none"> • Coordinates educational programming and training regarding diverse gender and sexual identities (ex. LGBTQ+ Ally trainings). • Provides support and resources to LGBTQ+ students (ex. student leadership, advocacy, referrals, development of webpages, outreach etc.). • Coordinates programming to support the retention of students who identify as LGBTQ+ (ex. LGBTQ+ Welcome, Q-Chat). • Advises UND departments regarding best practices in programming and inclusion of the LGBTQ+ community.
Recharge Services:	N/A
Premium Services:	N/A

Name of Service Unit:	Student Academic Success & Career Engagement
Contact:	Ashley Vigen, Director, SASCE
Web address:	https://UND.edu/academics/services/
Brief Description:	<p>Student Academic Success & Career Engagement (SASCE) provides active management and leadership of programs, services, and strategies to enhance the student learning experience from pre-enrollment into college life through successful graduation and integration into the professional environment. SASCE provides general academic advising, coordinates campus advisement & registration for new first year and transfer students, provides student tutors for any/all academic departments on campus, works with undergraduate and graduate students through academic coaching sessions in Learning Services, coordinates first year experience initiatives in collaboration with other campus departments/offices, houses Starfish, oversees the Study Abroad office and initiatives, promotes unit activities with the Events and Communications area, and coordinates several retention initiatives for students across campus.</p>
Customers Eligible to Request Service:	Students, Faculty and Staff
Core Services Specifics:	<ul style="list-style-type: none"> • Works collaboratively within the university community to provide active leadership, management, and supervision in the organization, through operational planning, policy development, assessment, and strategic planning for comprehensive and integrated services to support students' learning and development. • <u>Academic Advising Support:</u> Develops and offers faculty and professional advisor training sessions, works closely with the use of Starfish by advisors campus-wide and provides guidance/training as needed. Coordinates and oversees advisement & registration for all first-year students during Orientation programs and all first-year students during the first two weeks of the fall semester. • <u>Retention Initiatives:</u> Leads campus-wide efforts to focus on student persistence and graduation/completion. Serves in campus leadership roles to enhance student success programs, services, and strategic initiatives, plans, and goals. Oversees and coordinates retention initiatives across campus. Conducts student outreach (phone calls, emails, etc.). Compiles results of outreach and produce a report(s) to provide to administration regarding results. • Oversees all study abroad related activities which include pre-departure, time abroad, and arrival back to campus. • Provides individual consults and group learning strategy training to refocus student success. An academic coach is available and trained to

	<p>discuss topics such as time management, study strategies, and test taking strategies.</p> <ul style="list-style-type: none">• Coordination of campus tutoring for a range of content areas such as Accounting, Anatomy, Biology, Chemistry, Languages, Economics, Engineering, Mathematics, and Physics. Collaborates with campus partners to offer tutoring both on campus and online.
Recharge Services:	N/A
Premium Services:	N/A

Name of Service Unit:	Student Finance Office
Contact:	Chelsea Larson, Director of Student Finance
Web address:	https://UND.edu/one-stop/financial-aid/
Brief Description:	The Student Finance Office administers financial assistance to undergraduate, graduate, and professional students through budgeting and awarding of Federal financial aid as well as University and other external scholarships. In addition, the Student Finance Office provides the "backend" services to UND through setup and billing of tuition and fees, refund processing, third-party and external customer account billings, and waiver processing (One-Stop Student Services provides the front facing of these services to students, families, and departments).
Customers Eligible to Request Service:	Prospective students, current students, families, staff, faculty, departments and external customers.
Core Services Specifics:	<ul style="list-style-type: none"> • Administers and disburses \$130 million in federal, state, private and institutional financial aid programs for 11,000 undergraduate, graduate, law and medical students. • Provides financial aid counseling to student’s families, academic advisors, and other student support units to enhance student retention in support of the One UND Strategic Plan. • Reviews eligibility for departmental and outside agency scholarships, awards and waivers. • Manages recruitment scholarships and awards to enhance yield for high achieving students per One UND Strategic Plan. • Provides services & training to UND departments who award scholarships, waivers, and other awards to students. • Processes data requests for departmental and federal reports related to student aid, awards and cost. • Manages student employment programs for both Federal Work-Study and institutional student positions. • Sets up tuition, fees and other charges and credits using PeopleSoft Campus Solutions to post to the students' and other customers' accounts: <ul style="list-style-type: none"> ○ Ensure billing is accurate, understandable, and all transactions comply with UND, NDUS, State and Federal guidelines. ○ Ensure tuition and fee setup is tied to the correct general ledger information.

	<ul style="list-style-type: none"> ○ Maintain website for communication on tuition and fee charges to the campus community and current and prospective students and families. ○ Testing and implementation responsibilities for Campus Solutions PeopleSoft new functionality. ● Responsible for all aspects of 3rd party (ex. Veteran's Administration) billing of tuition and fees including federal agencies, businesses, etc. ● Manages the tuition waiver process. ● Manages the student financial aid refund process in accordance with federal rules and regulations.
Recharge Services:	N/A
Premium Services:	<p>Provides one Financial Aid advisor to the John D. Odegard School of Aerospace Sciences. This advisor is located on-site in Odegard and provides hands on financial aid advising and processing for students in JDOAS. The advisor collaborates closely with academic advisors, faculty, and staff within JDOAS and serves as a liaison between Student Finance and JDOAS on matters relating to financial aid and student accounts.</p>

Name of Service Unit:	Student Involvement & Parent Programs
Contact:	Kristi Okerlund
Web address:	https://UND.edu/student-life/student-involvement/
Brief Description:	Provides opportunities for students to get involved with learning and social activities outside the classroom. Includes new student and parent programming, leadership development and student support.
Customers Eligible to Request Service:	Students, faculty, staff, parents
Core Services Specifics:	<ul style="list-style-type: none"> • Supports student organizations in gaining University recognition and in their ongoing needs in meeting their missions and goals. • Supports fraternities and sororities in meeting their organizational goals and priorities. • Provides communication and programs to parents and family members. • Coordinates various programs in support of student engagement and involvement. • Supports Student Government leaders in meeting their priorities.
Recharge Services:	N/A
Premium Services:	N/A

Name of Service Unit:	Office of Student Rights and Responsibilities (OSRR)
Contact:	Sara Kaiser, Director
Web address:	https://UND.edu/student-affairs/student-rights-responsibilities/
Brief Description:	OSRR contributes to student learning and the safety and civility of the community by providing general advisement and campus consultation, student disciplinary services, and the coordination of referrals and services for students in need and/or crisis.
Customers Eligible to Request Service:	Students, faculty, staff
Core Services Specifics:	<ul style="list-style-type: none"> • Administers and maintains the student conduct process and records (portions of this process are compliance based). • Facilitates general consultations for students, families, faculty and staff. • Responds to student and campus crisis, critical and/or emergency situations. This includes serving on, supporting, and providing leadership to the Care Team, Behavioral Intervention Team, and Campus Life and Safety Team (portions are compliance based). • Responds to and provides support/resources to students who have been involved in sexual misconduct incidents (compliance). • Provides education to all incoming students as it relates to alcohol, drugs, healthy relationships and sexual violence (compliance). • Facilitates the special circumstance late drop and withdrawal process.
Recharge Services:	N/A
Premium Services:	N/A

Name of Service Unit:	Testing Services
Contact:	Shari Nelson, Coordinator
Web address:	https://UND.edu/testing-center/
Brief Description:	Provides comprehensive testing services to support academic success. Administer standardized tests (i.e., Prometric, Pearson Vue, Collegeboard,) and University Testing (i.e., Accommodated, CLEP, TD) in service to the campus and regional communities.
Customers Eligible to Request Service:	On campus students, staff, faculty and community members
Core Services Specifics:	<ul style="list-style-type: none"> • Administers standardized testing for entrance, accreditation and certification through Prometric and Pearson Vue. (ie. Praxis, TOEFL, GMAT, GRE, Fundamentals of Engineering, CPA, Medical Boards, etc.) • Coordinates with faculty and DSS to provide accommodated testing for students with disabilities. • Coordinates and provides psychological exams as requested by UND Counseling Center (MBTI, Strong, MCMI, MMPI-2). • Assists students with exam scheduling, expectations and timelines. • Consults with faculty to obtain instructions and expectations and test materials. • Communicates with examinees their exam results and the use of the test scores. • Corresponds with testing agencies to ensure accurate and efficient test processing occurs through UND Testing Services. • Maintains security and inventory of test materials and records. • Collects and organizes testing data for audits, assessment, annual reporting. • Serves as the liaison between Testing Services, administrative offices, and academic departments on campus to ensure appropriate delivery of service.
Recharge Services:	N/A
Premium Services:	None listed but there are revenue sources from standardized testing.

Name of Service Unit:	University Admissions
Contact:	Jennifer Aamodt, Director
Web address:	https://UND.edu/admissions/
Brief Description:	Provides the highest level of service to all undergraduate and graduate prospective students, their families, and educators and attracts, selects, and enrolls a highly diverse and academically accomplished student body.
Customers Eligible to Request Service:	Prospective students and families, alumni, faculty, staff, community members.
Core Services Specifics:	<ul style="list-style-type: none"> • Recruitment of undergraduate and graduate students from prospective student through enrolled. • Develops and maintains admissions applications for undergraduate and graduate prospective students. • Processes and evaluates admissions applications in accordance with State Board of Higher Education policy, including transcript review, core course calculation, verification of requirements, and criminal history background checks. • Administers daily and Saturday campus visits and other special events. • Represents the University at high school visits, college fairs and other off-campus recruitment events. • Communicates with prospective-enrolled undergraduate and graduate contacts and their families in a variety of methods including phone, text, email, mail and in-person in an effort to recruit, nurture and yield students. • Communicates with high school counselors, community college contacts, and other influencers to nurture relationships and promote the University. • Develops and maintains program-specific communications in cooperation with the Academic Deans and Marketing team. • Coordinates with the Marketing team to develop and execute marketing and communication plans and materials. • Collaborates with academic and service units across campus to recruit and enroll a diverse and academically accomplished student body in accordance with One UND Strategic Plan.
Recharge Services:	N/A
Premium Services:	N/A

Name of Service Unit:	Vice President for Student Affairs
Contact:	Beth Hellwig, Interim Vice President for Student Affairs
Web address:	https://UND.edu/student-affairs/
Brief Description:	Reporting directly to the President, the Vice President is committed to the general welfare and vitality of the institution and is a primary liaison between Student Affairs and other major components of the University. The VP is responsible for policy, long-range planning, budget, personnel, and coordination of the departments which together comprise the Division of Student Affairs and seeks to create a positive learning environment for all students especially outside the classroom.
Customers Eligible to Request Service:	Students, faculty, staff, parents of students
Core Services Specifics:	<ul style="list-style-type: none"> • Provides leadership to the Division of Student Affairs (Housing and Dining, Memorial Union, Office of Student Rights and Responsibilities and Disability Services for Students, Student Health, Student Involvement & Parent Programs, University Counseling Center, University Children's Learning Center, Wellness & Health Promotion, TRIO). • Serves as the primary liaison between Student Affairs and other major components of the University. • Advises the President on student issues, public relationships, and partnerships. • Provides leadership for special duties and projects as assigned by the president.
Recharge Services:	N/A
Premium Services:	N/A

Name of Service Unit:	Work Well
Contact:	Andria Spaeth, Coordinator
Web address:	https://campus.UND.edu/work-well/
Brief Description:	Work Well advocates for a culture of wellness for UND faculty and staff through innovative engagement opportunities. Work Well strives to have healthy, thriving employees and be an innovative national leader in worksite wellness.
Customers Eligible to Request Service:	Faculty & Staff
Core Services Specifics:	<ul style="list-style-type: none"> • Provides evidence-based wellness and health promotion programming to promote well-being (i.e. Get Moving Challenge & Zen in 10). • Facilitates the UND/NDPERS worksite wellness Voucher program. • Commits UND to a comprehensive worksite wellness program which provides a 1% health insurance premium discount through NDPERS. • Coordinates the administration of on campus health screenings. • Provides presentations regarding wellness and health promotion topics. • Email monthly newsletter communication and new employee packets.
Recharge Services:	N/A
Premium Services:	N/A