Changes with Summer 2022 Upgrade

Breadcrumbs
1. Breadcrumbs have returned. Breadcrumbs display the path you took to get to the page you are on.
2. The breadcrumbs appear while navigating the Navigator menus
3. An example of the breadcrumbs is shown below:

![Breadcrumb example](image)

Change Menu Navigation
1. Click on the Navbar
2. Click on the Personalize Navbar
3. Select Standard OR
4. Select Alphabetical

![Menu navigation](image)
Notifications Panel

1. Click on three dots
2. Click on Personalize Homepage
3. Click Yes/No slide to turn on/off

Common Settings

Show Notifications Panel  Yes
Quick Access Bar

1. The Quick Access Bar appears on homepages and is a vertical bar located on the left side of the screen. The bar contains buttons for “Recent Places” and “Favorites.” The
2. The Quick Access Bar cannot be turned off.

Process Monitor Enhancements

1. New Actions column; click on down arrow
2. Click on one of the action items
   a. Most common used will be View Log/Trace
      i. Quicker way/less clicks to view log

Some processes are now a process type of PSJob. Here is an example of the Preconfirm Audit Report. This was a single process called PAY036. Another process was added for Kibana Analytics.
Homepage Dropdown

1. The homepage dropdown menu has been moved from the top center of the PeopleSoft window to the top left of the PeopleSoft window. The menu still functions the same.

2. 

Search Menu

1. The search menu is now located at the top center of the PeopleSoft window.
2. The search bar will autofill as you key your search term.

3. The dropdown menu can be used to refine your search
Recruiting Home- My Job Openings Tile

Search Filters

Oracle has delivered new search filters to the My Job Openings Tile on the Recruiting Home Page.

Recruiters can now filter and save searches using multiple options:

- My Association
- Department
- Business Unit
- Hiring Manager
- Recruiter
- Job Family
- Location
- Status
- Created In

Save a Search

After Selecting your filters, a Recruiter can save their Search:

Clear Search  Save Search  My Saved Searches

Save Search-> Enter Search Name-> Save

Clear Search  Save Search  My Saved Searches

You can select your saved searches and choose a preferred search by selecting “My Saved Searches.”
The Search button performs the search and shows your results on the My Job Openings page.

## My Saved Searches

<table>
<thead>
<tr>
<th>Preferred</th>
<th>Search Name</th>
<th>Run Search</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>CREATED BY ME</td>
<td>Run Search</td>
</tr>
<tr>
<td>✓</td>
<td>DEFAULT</td>
<td>Run Search</td>
</tr>
</tbody>
</table>