

Employee Self-Service Direct Deposit Update:

Login at <https://prd.hcm.ndus.edu/psp/hehp/?cmd=login&languageCd=ENG&>

**NORTH DAKOTA
UNIVERSITY SYSTEM**

Human Resources Log In

NDUS Human Resources requires authentication using your NDUS identifier.

User ID

Password

Trouble Logging In?

If you are experiencing any difficulties getting logged into the system, please use the links below.

[User ID and Password Help](#)

[Send email to Help Desk](#)

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On Homepage click on Payroll

Employee Self Service


Hires/Terms Approval Summary

Transaction Type	Approvals	Reviews
Hire Request	9	0
I-9 Forms	28	0
Termination Request	3	0


Company Directory




Time




Payroll



Personal Details



Total Rewards



Click on Direct Deposit

Employee Self Service

Paychecks

Direct Deposit

Tax Withholding

View W-2/W-2c Forms

W-2 W-2/W-2c Consent

View Form 1095-C

Form 1095-C Consent

Paychecks

Filter

Check Date	Company
03/15/2019	University of North Dakota
02/28/2019	University of North Dakota
02/15/2019	University of North Dakota
01/31/2019	University of North Dakota
01/15/2019	University of North Dakota
12/31/2018	University of North Dakota

Click the arrow on the right

Employee Self Service Payroll

Direct Deposit

Accounts

Order	Nickname	Payment Method	Routing Number	Account Number	Account Type	Amount/ Percent
1	Checking1	Direct Deposit		Checking	Remaining Balance

In the routing number box change the current number to the new routing number if it has changed.

Click the pencil next to the account number. Enter the new account number and the retype it again in the box below. When done click Save in the right hand corner. This will change the information for the next payroll.

Accounts

Order	Nickname	Account Ty
1	Checking1	Checking

Edit Account

*Nickname:

Payment Method: Direct Deposit

Bank

Routing Number:

Account Number:

Retype Account Number:

Pay Distribution

*Account Type:

*Deposit Type:

Edit Account

*Nickname:

Payment Method: Direct Deposit

Bank

Routing Number:

Account Number:

Retype Account Number:

Pay Distribution

*Account Type:

*Deposit Type: