



UNIVERSITY OF NORTH DAKOTA

Staff Senate Agenda

April 11, 2018

Memorial Union River Valley Room

1:00 pm – 2:30 pm

1. Call to Order
2. Announcements/Question Period
3. Approval of March 14, 2018 Staff Senate Minutes
4. Business Items
 - a. Constitution, Bylaws & Elections Committee
 - i. Officer Elections – VP, Secretary, Treasurer, Membership Officer, Historian
 - b. Staff Senator of the Year
 - c. Staff Senate Mission, Vision, Values
 - i. **Mission – To advocate for staff by supporting engagement, development and recognition through shared governance and collaboration.**
5. Officer Reports - as needed
6. Staff Senate Committee Reports - as needed
7. University Committee Reports - as needed
8. Suggestion Box
 - a. Why do we have to do UND Takeover at Bars? Can we not find an alternative? UND and ND have an awful reputation as being a #1 drinking state as it is! Do you offer people rides if they are drinking too much?
 - i. These events have been at establishments that are both restaurants and bars and they have all been in close proximity to campus. We are making a conscious effort in advertising food specials at these establishments for our events. We expect that people act responsibly and not drink too much but certainly options are in place for people if they feel they need a ride, for example: Uber, Lyft, cab services or even rides home from colleagues are all options. Moreover, there is no pressure put on people to consume alcoholic beverages at these events and again, we expect that people will act responsibly.

Also, there are some other options from this committee like Staff Intramural League, last summer we had volleyball at the Wellness Center but other ideas are forthcoming and have included: kickball in the quad, horseshoes at University Park, or even attending the live concerts at the ND Museum of Art.
 - b. Are we going to have a document shredder pickup soon? I have a suggestion to have them go to the Chester Fritz parking lot or some other big area instead of behind the union. Boxes of paper are heavy and isn't easy to carry if there is no parking. thank you.
 - i. The UND Office of Records Management has tentatively scheduled a “Free Shred Day” for Friday, May 4, 2018 from 11:00-2:00. Approval from the Office of Safety is pending for this request. Currently, the plan is to utilize 2nd Ave N behind the Memorial Union. This location allows for high visibility and has been popular in the past. However, this is a good suggestion and alternative sites will be considered in the future.
9. Matters Arising/Open Discussion
10. Guest Speaker – Mike Pieper, AVP Facilities – Parking Discussion
11. Adjourn

Next Staff Senate Meeting
May 9, 2018 - 1:00 PM to 2:30 PM
Memorial Union River Valley Room

**Staff Senate Committee Report
April 11th, 2018**

Staff Senate Committee Reports

- a. **Constitution, Bylaws and Elections**, Pam Shea– Committee has not met. Election season has begun. Pam sent out ballots electronically to all staff for the elections for the 2018-2019 Staff Senate. The committee will be meeting on April 6 at 4:30 PM to count ballots.
- b. **Community Relations** –Patricia Reed
- c. **Fundraising**-Chris Choate
- d. **Legislative**-Courtney Souvannasacd
- e. **Public Relations**-Lesli Risky-
The Staff Senate display case was viewed and assessed. Action items for improvement discussed: a. Installing foam-core board to more securely adhere the installed background b. Print pictures to add to the display 2. Staffing of Spring Fling Staff Senate table: a. PR Committee will staff the Staff Senate information table at Spring Fling, April 12, 11:00 am – 1:00 pm. Lesli will provide sign-up sheet. The PR Committee will not need to work the food line. b. Lesli will collect flyers and pictures to update the Staff Senate tri-fold foam core board. c. Carrie will provide Lesli with past UND Takeover event flyers for tri-fold. d. Carrie will send Lesli the Seeds for Staff Success informational flyer used at a UND Takeover event for review and use on the table as an informational take-away. e. Committee members asked to collect testimonials from past Seeds recipients. f. U-Shine nomination forms can be included on the table, as well.
- f. **Staff Development**-
- g. **Staff Recognition**-Chris Dingle

Other University Committee Representation Reports

- a. **Budget, Restructuring, & Reallocation Committee**, Dawn Seaver and Deb Beiswenger-
- b. **Building/Facilities Access Committee**-Vacant
- c. **Conflict of Interest/Scientific Misconduct Committee**
- d. **Master Planning and Steering Committee**-
- e. **MIRA Space Management Committee**-Jana Thompson
- f. **Parking and Transportation Advisory Committee**-Pam Shea and Tammy Hendrickson-The committee met April 3rd. The committee discussed comments and concerns regarding changing the parking permit system for FY19. AVP Mike Pieper will be bringing forward several items to the Executive Team (Full document attached) which include – 1) Increase the student rate for FY19 to \$200; and 2) Have a flat rate for the ramp parking permits, so that both students and faculty/staff pay \$400 for FY19. By the end of summer 2018, UND will have 5 new parking lots completed (2 in summer 2017, 3 in summer 2018). [Mike will be at the Staff Senate meeting on April 11th](#). A Public Forum will also be held in the next few weeks (date and time TBD).
- g. **President's Cabinet**-Amber Flynn
- h. **Sexual Violence Prevention and Response Committee**-Lesli Risky and Courtney Souvannasacd-A meeting was scheduled for March 5th but unfortunately, had to be cancelled to do a winter storm which closed UND. It was then rescheduled to 03/19/18 during a mandatory training time, which I had to attend. The Chair will be sending me the minutes from that meeting
- i. **University Bookstore Advisory Committee**-Vacant
- j. **University Senate**-Tyler Clauson, Lisa Earls, Patricia Reed
- k. **University Senate Exec**-Tyler Clauson
- l. **University Senate Legislative Affairs Committee**-Courtney Souvannasacd
- m. **University Senate Revisions Committee**, Shar Kurtz -

