



Staff Senate Agenda
December 13, 2017
Wellness Center
1:00 pm – 2:30 pm

1. Call to Order
2. Announcements/Question Period
 - a. Announcement of VP position
 - b. Staff Takeover event December 14 at the Ramada, 4:30pm-7pm
3. Approval of November 8, 2017 Staff Senate Minutes
4. Officer Reports - as needed
5. Staff Senate Committee Reports - as needed
6. University Committee Reports - as needed
7. Suggestion Box
8. Stop and Stretch
9. Business Items
 - a. Passing of the Gavel – effective January 1
10. Matters Arising/Open Discussion
 - a. Treasurer position
 - b. Emily Holth – Staff Senate Mission, Vision, Values
 - c. Staff Engagement
11. Adjournment

Next Staff Senate Meeting
January 10, 2018
Meeting: 1:00 PM to 2:30 PM
Memorial Union River Valley Room

**Staff Senate Committee Report
November 8, 2017**

Staff Senate Committee Reports

- a. **Constitution, Bylaws and Elections**, Pam Shea– Has not met. We will have one seat to fill after December 13th.
- b. **Community Relations** –Patricia Reed - The UND Staff Senate Community Relations Committee is happy to announce the local non-profit organizations, in alphabetic order, that were selected as recipients of 2018 regular Denim Spirit Day funding:
 - (1) ARC for services to people with intellectual and developmental disabilities.
 - (2) Circle of Friends Humane Society shelters and cares for lost or unwanted animals.
 - (3) Community Violence Intervention Center Light of Hope Program provides shelter and services to adults and children who become homeless after fleeing violence.
 - (4) Global Friends Coalition provides local foster refugees resources and learning opportunities to integrate into the Grand Forks Community.
 - (5) Grand Forks Senior Center/Meals on Wheels Program provides home delivered nutritional meals to homebound, low-income older adults.
 - (6) Lutheran Social Services Healthy Families program provides free, voluntary home visitation services to support overburdened expectant parents and parents of newborns in creating a safe and healthy home.
 - (7) North Dakota Association for the Disabled mission is to enhance the quality of lives of individuals facing health challenges.
 - (8) Prairie Harvest promotes independence and an enhanced quality of life for adults with serious mental illness.
 - (9) Valley Memorial Homes for their Wishing Well program for residents emotional and social needs.
 - (10) YMCA provides programs that build healthy spirit, mind and body for all and programs and services for families
- c. **Fundraising**-Chris Choate – Staff Takeover rescheduled to December 14 from 4:30-7pm at the Ramada
- d. **Legislative**-Courtney Souvannasacd – committee hasn't met
- e. **Public Relations**-Lesli Risky - The PR Committee continues to review communications for Staff Senate. Just a reminder that ALL communications need to be run through the PR Committee which includes but is not limited to, communications via email, published information, Facebook, posters, flyers, etc..

If anyone has something they would like posted to the Facebook page – it needs to be submitted to the PR Committee for review and approval before posting.

Staff Senate display case in the Union update: Marketing & Creative Services finished the proof for the background. It has been printed at a cost of \$8.00 per sq. Foot. Installation should take place in the near future.

The PR committee continues to meet via email to review items submitted. The 2nd UND Takeover event communications were submitted to the committee and approved.

- f. **Staff Development**-Barry Brode - The Staff and Professional Development Committee revised the application deadlines for the Seeds for Staff Success Grant Program. New deadlines allow candidates to submit requests in advance of their training. The web application has been updated to reflect these changes. The deadlines are:
December 15 (for spring semester), May 15 (for summer) and August 15 (for fall semester). Our committee will review your application after each deadline.

The committee is also developing a list of possible speakers for our major speaking event in the spring.

- g. **Staff Recognition**-Chris Dingle- committee will meet in January.

Other University Committee Representation Reports

- a. **Budget, Restructuring, & Reallocation Committee**, Barry Brode & Sarah Abentroth -
- b. **Building/Facilities Access Committee** - Vacant
- c. **Conflict of Interest/Scientific Misconduct Committee** - Vacant
- d. **Master Planning Committee** – Janice Hoffarth – committee will meet on December 13
- e. **MIRA Space Management Committee**-Jana Thompson – committee has not met
- f. **Parking and Transportation Advisory Committee**-Pam Shea and Tammy Hendrickson - committee met on October 30th. Mike Pieper shared with the committee some ideas on different parking structures, as well as our current lot usage at various times of the day. Reviewed goals for this academic year, including better way finding signage on campus and simplifying parking for all customers (students, staff, faculty and visitors). The committee will meet again in January.
- g. **President’s Cabinet**-Amber Flynn – met on November 27 and received updates on the strategic plan progress
- h. **Sexual Violence Prevention and Response Committee**-Lesli Risky and Courtney Souvannasacd
- i. **University Bookstore Advisory Committee**-Patricia Reed – has not met
- j. **University Senate**- Tyler Clauson, Amber Flynn, Patricia Reed – met on 12/7/17 to discuss final changes to the faculty handbook, PTE committee and the ES committee.
- k. **University Senate Exec**- Amber Flynn – committee met on December 20. Discussed proposed changes and updates from committees to bring forward to the whole senate body for approval.
- h. **University Senate Legislative Affairs Committee**-Courtney Souvannasacd - The University Legislative Affairs Committee met on Thursday, November 30th. It was our first (and only meeting) of the Fall 2017 semester with Dr. Nancy Vogeltanz-Holm presiding.

Overview of the meeting:

1. Introductions
2. Discussion of LAC goals
3. Monitor SBHE meetings & Interim Legislative Committee on Higher Ed meetings
4. Form a close liaison with the Council of College Faculties
5. Function as an objective educational and communications conduit for the USenate and with external policymakers
6. Dr. Rebecca Weaver-Hightower agreed to Chair the LAC for the 2017-2018 year.
7. Next meeting will be held in January 2018

Other State Committees:

North Dakota State Staff Senate –Tyler Clauson, Amber Flynn, and Pam Shea – Committee met on December 11. Don Morton, Chair of SBHE was a guest. He welcomed suggestions on improving staff morale. Suggestions were provided and will be brought to an SBHE meeting at a later date.