



Staff Senate Minutes
February 14, 2018
Memorial Union River Valley Room
1:00 pm – 2:30 pm

Staff Senate Attendance

February 14th, 2018

Members Present: Sarah Abentroth, Trinity Bohlman, Melissa Casanova, Tyler Clauson, Chris Dingle, Emily Dougherty, Jessica Dunphy, Lisa Earls, Amanda Filipy, Diane Fugleberg, Jade Gourneau, Carissa Green, Jim Hanson, Kari Holter, Carrie Jackson, Shannon Jongeward, Gregory Kelly, Brian Larson, Whitney Maine, Amy Malheim, Jeremy Malheim, Janelle McGarry, Laurie McHenry, Lani Moen, Tina Monette, Angie Morgan, Renee Nilsen, June Novacek, Jen Proulx, Lesli Risky, Teri Salwey, Lori Shafer, Jayson Sharp, Pam Shea, Courtney Souvannasacd, Zauna Synnott, Austin Theisen, Laura Vatsndal, Megan Wasylow, Kim Werner, and Andrew Wynne.

Members Absent (excused): Christopher Choate, Kara Helmig, Jennifer Lunde, and Conrad Smith.

Members Absent: Jennifer Lynch Hurst, Brianne Melicher, and Patricia Reed.

Resigned: Barry Brode and Jenny Le Texier

New Members Present: Devona Janousek

Ex-Officio Present: Pat Hanson

Guests: Madhavi Marasinghe and Chief Plummer

1. Call to Order-President Tyler Clauson called the meeting to order at 1:03 pm
2. Guest Speakers–
 - a. Madhavi Marasinghe and Chief Plummer
 - i. Safeguarding UND-Promoting a culture of safety and responsibility with our core values and goals.
The three bullet points of Safeguarding UND are:
 1. Preventative Measures-Reduce the likelihood of a deliberate attack, deter an attack, introduce delays, reduce vulnerabilities, or otherwise deny the ability of the attack to be successful. (i.e. policies, lighting, public safety staff, endpoint security)
 2. Detective measures-Distinguish between authorized and unauthorized personnel help discover attacks, and trigger appropriate preventative and corrective measures. (i.e. EDA control, camera systems, alarm systems, Internet Watch Foundation, endpoint protection)
 3. Corrective Measures-Reduce the effects of the of an attack on the facility or infrastructure to normal operation (i.e. phishing awareness)

Other proposed initiatives:

- UND secure wireless SSID
 - Duo multifactor for students
 - Encrypt devices
- Systems integration

- Housing electronic door access
- Emergency Blue Light upgrades
- Continuity of Operations Planning

When you do get a phishing e-mail forward it to the help desk or call 2222 and they will help you send it.

3. Announcements/Question Period

- a. March meeting we will be having Staff Senate Photos taken-Come on time as we will be doing pictures right away
- b. Potential April meeting at Gamble Hall

4. Approval of January 10, 2018 Staff Senate Minutes-Laurie McHenry moved to approve the minutes with changes and Megan Wasylow seconded.

5. Officer Reports – nothing to report

6. Staff Senate Committee Reports –nothing to report

7. University Committee Reports – nothing to report

8. Suggestion Box

- a. Can we work on getting an absolute on lunch breaks? It is frustrating to me to have the two 15 minutes as optional instead of mandatory. Some people are taking 1 hour breaks some people are taking the half hour with both 15 minutes and some people only take the half hour because the optional 15 can't be an option with the amount of work that needs to get done. I am frustrated to be in a position where I feel like a slacker to take my two optional 15 minute breaks knowing that the majority of campus is getting 2.5 hours of additional breaks a week than I am (and I know I am not the only one who does not take the fifteens).
- b. When is the next UND Take over event? Although I missed the last one the first event in October was a lot of fun. It made for a relaxed environment to get to know co-workers on a more personal level and meet people from other departments I would otherwise not interact with. Myself and several others are looking forward to the next event.-
Answer-Since we will not be doing another 31 days of Glory, we will possibly do two more Staff Takeovers.

9. Stop and Stretch

10. Business Items

- a. Distance Senators at satellite locations vs. Staff Senate satellite liaisons-This year we had one distance senator. Tyler spoke with her and she thought the liaison position made more sense as she did not feel she made much of an impact as a senator. The satellite campuses would be able to participate in tubs of love and Denim days with the liaisons being in charge of this.
- b. Constitution, Bylaws & Elections Committee
 - i. Election of temporary senator/treasurer-Pam Shea talked about the finding a new senator to fill a vacant spot and temporarily fill Sarah Abentroth's treasurer position. The committee brought forth the name of Devona Janousek for new Staff Senator. She was voted in.
 - ii. Bylaws Changes-Pam Shea spoke about the Bylaw changes that were brought forth from the committee. It was just a first reading of them, so we will bring back for a reading for vote at the March meeting.
 - iii. 2018-2019 Election Timeline-Pam talked about the 2018 elections. Nominations will go out in March. A week after those come in, the ballots will go out. That will wrap the beginning of April.
 - iv. Officer Election Timeline (especially for the VP position, since nominations will be in March for VP)-VP nominations will take in March. They will submit a written statement. We will do an election at the April meeting along with Treasurer, Secretary, Membership Officer and Historian. We will nominate Members at Large in June, as new senators are eligible.
- c. State Staff Senate Letter-Tyler sent out an email prior to the meeting with the initial draft of the letter State Staff Senators sent out Monday. Questions and concerns will be discussed at the Staff Senate Executive meeting at the end of the month. Relay all comments and concerns to Tyler. There was some

concerns about having the whole senate not being able to vote. Tyler was going to find out the timeline on this. If Tyler receives a new draft, he will send it out.

There was a motion to extend the meeting by 10 minutes by Diane Fugleberg and was seconded by Lesli Risky.

11. Matters Arising/Open Discussion

12. Adjournment-President Tyler Clauson adjourned the meeting at 2:40pm

Next Staff Senate Meeting
March 14, 2018
Meeting: 1:00 PM to 2:30 PM
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