



Staff Senate Minutes
March 14, 2018
Memorial Union River Valley Room
1:00 pm – 2:30 pm

Staff Senate Attendance

March 14, 2018

Members Present: Sarah Abentroth, Melissa Casanova, Christopher Choate, Tyler Clauson, Chris Dingle, Jessica Dunphy, Lisa Earls, Amanda Filipy, Diane Fugleberg, Jade Gourneau, Carrie Jackson, Devona Janousek, Shannon Jongeward, Gregory Kelly, Brian Larson, Jennifer Lunde, Jennifer Lynch Hurst, Whitney Maine, Amy Malheim, Jeremy Malheim, Janelle McGarry, Laurie McHenry, Lani Moen, Angie Morgan, Renee Nilsen, June Novacek, Jen Proulx, Patricia Reed, Lesli Risky, Teri Salwey, Lori Shafer, Jayson Sharp, Pam Shea, Conrad Smith, Zauna Synnott, Austin Theisen, Laura Vatnsdal, Megan Wasylow, and Kim Werner.

Members Absent (excused): Trinity Bohlman, Emily Dougherty, Carissa Green, Kara Helmig, Kari Holter, Tina Monette, Courtney Souvannasacd, and Andrew Wynne.

Members Absent: Jim Hanson and Brianne Melicher

Resigned:

New Members Present:

Ex-Officio Present: Pat Hanson

1. PHOTOS
2. Call to Order-President Tyler Clauson called the meeting to order at 1:20pm
3. Announcements/Question Period-Pam Shea reminded everyone that nominations for Staff Senate is open and will close March 15 at 4:30pm.
4. Approval of February 14, 2018 Staff Senate Minutes-Megan Wasylow moved to approve the minutes and Laurie McHenry seconded. Motion passed
5. Officer Reports – Pam Shea sent out the Constitution and Bylaw changes. Pam motioned to make the amendments changes because it did not need a second as it has come from the committee and was the second reading. Motion carried.
6. Staff Senate Committee Reports – Chris Dingle got word that Dining will be donating the meat for Spring Fling. Work well will be donating fruits and vegetables as well. He will be working with the treasurer to pull funds for the remaining needs for the luncheon. Sign up will be going out for volunteering for Spring Fling. Night Staff Breakfast will be April 10 and the luncheon will be April 12. Conrad and Chris will be working on a flyer to go out about Spring Fling. Chris thanked Lani for setting up the PowerPoint for Spring Fling. There will be a table set up at Spring Fling to show what Staff Senate does as an organization.

North Dakota State Staff Senate met and talked about the letter to the State Board of Higher Education. There were changes made because of comments and suggestions that came in. The vote was 4-3 to send the letter to the State Board of Higher Education. Tyler will send out the edited letter. Tyler and Lisa will meet with President Kennedy concerning the letter.

Lesli Risky stated that the Sexual Violence and Response Committee did not meet because of the storm.

Chris Choate announced that the next Staff Takeover event would be April 3 at the Tavern United at the Canad Inn. He also discussed getting another intermural league going this summer. He will be looking for volunteers to get it set up.

Patricia Reed sent out an email about Meals on Wheels. There is still two days available for volunteering. Contact Patricia for more information.

7. University Committee Reports – Megan Wasylow is on the Mascot Committee. They are looking to make the mascot fierce but approachable to children. Megan is looking for suggestions to bring back the committee.
 - a. Dawn Seaver & Deb Beiswenger selected for Senate Budget Committee
8. Suggestion Box
 - a. Can we work on getting an absolute on lunch breaks? It is frustrating to me to have the two 15 minutes as optional instead of mandatory. Some people are taking 1 hour breaks, some people are taking the half hour with both 15 minutes and some people only take the half hour because the optional 15 can't be an option with the amount of work that needs to get done. I am frustrated to be in a position where I feel like a slacker to take my two optional 15 minute breaks knowing that the majority of campus is getting 2.5 hours of additional breaks a week than I am (and I know I am not the only one who does not take the fifteens).
 - i. **Response:** Normal business hours are Monday through Friday 8:00 AM – 4:30 PM. Since the university is a 24-hour operation, there may be variations in shifts. Employees may be allowed a rest period of fifteen minutes each half day. Employees who work more than four hours in one day are allowed a minimum of thirty minutes (unpaid) for one meal.
9. Stop and Stretch
10. Business Items
 - a. Constitution, Bylaws & Elections Committee
 - i. VP Nominations-Pam Shea asked if there were any questions and gave an overview of what the Vice Presidency entails. Pam opened the floor to nominations. Laurie nominated Lesli Risky, who declined. Pam Shea nominated Megan Wasylow. She accepted pending supervisor approval. Megan nominated Brian Larson. He accepted the nomination. Patricia Reed nominated June Novacek, she declined. Chris Dingle nominated Jeremy Malheim. He accepted. Pam will contact the candidates. They will each do a written statement about why they feel they are qualified for the position. We will vote on all positions at the next meeting.
 - b. Staff Recognition
 - i. Staff Senator of the Year elections on Qualtrics-Be on the lookout for an email for the vote for Staff Senator of the Year. There will be a box for comments on why you believe they deserve it.
 - c. Letter back to State Staff Senate
 - i. Greetings State Staff Senators,
UND's Staff Senate Executive Committee and full Staff Senate have had a chance to review the letter you have proposed sending to the SBHE. We did not have a lot of time to discuss the letter at either meeting but there was a lot more discussion at our Executive Committee meeting Wednesday. The letter was met with a fair amount of resistance and hesitation and nearly everyone on our Executive Committee agreed that if this letter is going to be sent, that it should not be on behalf of individual campuses and that it should be sent from who it was drafted by, The NDSSS Executive Committee.
I have been in communication with staff senators from another campus who mentioned the same issues with the letter that came up at our SS Exec meeting. Some commented that we are asking for too much in this letter; others comments were in relation to the wording of the letter. Folks seemed to be in agreement that even if we would all love to see the things presented here, they didn't feel right asking for all of them given our current financial climate. Our campus would rather see Staff Senate members work within our own Administrations to advocate for staff how they see fit.
We are planning to meet with President Kennedy to talk about some of these issues.
 - d. Staff Senate Mission, Vision, Values underway-Staff Senate Executive Committee met with Emily Holth. We had a broad and introductory meeting with her. We broke off into groups and used keywords to start the process. We will meet again with her at the next Executive meeting.

- 11.** Matters Arising/Open Discussion-Next month Mike Pieper will be here to talk about the new Parking Plan. There have been many calls about the new plan. He will be holding an open forum to discuss it and field questions. Parking and Transportation Committee will meet again April 3, so if you have any questions or concerns send them to Tammy Hendrickson or Pam Shea. A couple departments have had departmental discussions about the changes. There will be an increase in permits to pay for maintaining parking lots. Discussion ensued on this topic.
- 12.** Adjourn -President Tyler Clauson adjourned the meeting at 2:29 pm.

Next Staff Senate Meeting
April 11, 2018
Meeting: 1:00 PM to 2:30 PM
Memorial Union River Valley Room

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