



UNIVERSITY OF NORTH DAKOTA

Staff Senate Minutes

September 12, 2018

**Wellness Center 120/121**

9:00 am – 10:30 am

**Members Present:** Sarah Abentroth, Trinity Bohlman, Jessica Cadreau, Melissa Casanova, Christopher Choate, Tyler Clauson (President), Chris Dingle, Samantha Eastman, Kristin Ellwanger, Amanda Filipy, Jade Gorneau, Garrett Grasser, Carissa Green, Angela Holkesvig, Kari Holter, Devona Janousek, Tyson Jeannotte, Gregory Kelly, Brian Larson, Jennifer Lunde, Jennifer Lynch Hurst, Whitney Maine, Amy Malheim, Jeremy Mahlheim (Vice President), Janelle McGarry, Lani Moen, Angie Morgan, Renee Nilsen, June Novacek, Patricia Reed, Lesli Risky, Lori Schafer, Jayson Sharp, Pam Shea, Courtney Souvannasacd, Andria Spaeth, Zauna Synnot, Laura Vatsndal, Megan Wasylow, Carla Spokely

**Members Absent:** Emiliy Dougherty, Brenda Haugen, Kara Helmig, Brianne Melicher, Tina Monette, Jen Proulx, Teri Salwey, Conrad Smith, Austin Theisen, Kim Werner,

**Ex-Officio Present:** Pat Hanson

**Guests:** Tom DiLorenzo, Vice President for Academic Affairs and Provost; Cara Halgren, Vice President for Student Affairs and Diversity; Madhavi Marasinghe, CIO; Derick Stoulil, Senior Assistant Athletic Director for Marketing

1. **Call to Order.** Clauson called the meeting to order at 9:05 a.m.
2. **Guests**
  - a. **Madhavi Marasinghe – IT Strategic Plan Draft.** Marasinghe presented the overview of the new IT Strategic Plan, including how it fits with the organization's values and the University's Strategic Plan. She also entertained questions and comments from Staff Senate.
  - b. **Derek Stoulil – Staff benefits to athletic events.** Stoulil, Senior Assistant Athletic Director for Marketing, presented an overview of staff discounts, group options, and special promotions for tickets to sporting events, including a 10% discount on season tickets for staff. He welcomed inquiries to his office for additional questions.
3. **Announcements/Question Period**
  - a. **1 open seat on Staff Senate with Amanda Filipy accepting a job off campus – Thomas Peterson, Facilities Management sitting in today.** Filipy was recognized for her service, as this was her last meeting.
4. **Approval of August 8, 2018 Staff Senate Minutes**

Motion to approve as submitted (*Lunde/Souvannasacd/carried unanimously*)
5. **Business Items**
  - a. **Voting in Melissa Mager –** Motion comes directly from Constitution, Bylaws, and Elections Committee (*carried unanimously*)
  - b. **First reading Bylaws & Constitution changes –** Updates were made to the Constitution to incorporate the new Mission, Vision, and Values statements as recently developed, and to the bylaws to integrate the values to the appropriate committees. The Fundraising committee is being rebranded as the Engagement committee, with a charge

to continue its focus on morale-building activities, and fundraising responsibilities are being evolved to the Staff & Professional Development Committee to support the Seeds for Staff Success program.

- c. **Patricia Reed selected for 3<sup>rd</sup> seat on University Senate and continuing her role on the Bookstore Committee**
  - d. **State Staff Senate gauging employee interest and thoughts on proposing floating holidays and/or full day off for Christmas Eve this year to SBHE.**
    - i. **Legal Counsel said there are possibilities for closure days**
    - ii. **4 campuses approved so far, 7 more plus CTS to report.** The State Staff Senate task force continues their efforts on this matter. Six campuses have approved the initiative, as of the meeting time. Unanimous approval at state level is needed to go forward. There is some concern that this initiative may have an effect on future raises. A similar plan is being brought forward by the Council of State Employees in Bismarck on behalf of their constituents. If the state-level initiative is not successful, UND Staff Senate still has the option of pursuing the request for our own campus.
- 6. Officer Reports - as needed.** Please send officer reports to Green as committees meet for inclusion in future meeting packets.
- **President's Report** – Clauson recognized Pat Hanson, who is leaving UND after a long and distinguished tenure. She has been a supportive and dedicated ex-officio for Staff Senate and was congratulated with gratitude.
- 7. Staff Senate Committee Reports**
- a. **State Employee Rec Week Update – planning/prep & volunteers for events -** Holkesvig reported on plans for the rest of State Employee Recognition Week. The Sweet Tooth Social is today (Wednesday, September 12), and the Lunch and Vendor Fair is tomorrow (Thursday, September 13). Volunteers are still needed. Fifteen nominations have been received so far for the UShine Award for September. The Museum of Art Café has donated a \$15 gift card for the winner. Ranked-choice voting will be implemented to select the winner.
  - b. **Parades Update – float building & walking volunteers & candy donations -** Maine reported the float theme is “UND Staff Senate: Giving Back to the Future.” Those who wish to walk should note that the line-up time is 9:00 on Saturday, September 22. Decorating is Friday, September 21, at 3:00 in the Recycling Building. Potato chip donations from Old Dutch have been received. Please bring candy donations to the International Center, Memorial Union 261.
  - c. **Public Relations** – Wasylow reported that the Staff Senate Facebook Page has increased 100 likes in the last four months. More departments are wanted for participation in the “I’ve Been Caught” feature.
  - d. **Community Relations** – Reed reported that seven people volunteered at the Humane Society on Monday, and eight are signed up to volunteer on Thursday. The Food for Thought food drive begins next week and runs through October 2. Denim Days coordinators are assisting. Meals On Wheels is in October. Four people have signed up, and there is room for more volunteers.
- 8. University Committee Reports - as needed** – none given
- 9. Suggestion Box**
- a. What is the justification Facilities Management administrators give for changing the effective times on the PM Parking Permit causing some shift employees the need to purchase a more expensive permit? This change affects only a few staff employees at the lowest income levels that appear to be targeted after being told that no changes to permits would be made this year and considering no other permits costs were changed.

Most of the affected staff that are being targeted are older women low income and New American Refugees/Immigrants and does it not violate UND policies and code of ethics to target employees based on age gender income and national origin? The minimal revenue raised from this change comes out to a couple of days pay for many UND executives so please don't blame it on budget cuts. Thank You.

- i. Response on next page
- b. (*Clauson noted this response is from University Federal Credit Union CEO Lacey Terwee. McGarry also affirmed this response through knowledge gained in her role in Procurement & Payment Services.*)

As I draw out weekend cash from the ATM in Twamley I wonder why aren't campus ATMs the UND Credit Union affiliates so there are no charges to withdraw cash? Would make more sense to me?

- i. Thank you for asking. University Federal Credit Union (UFCU) was not consulted when UND chose an outside ATM vendor. Once ATM's were installed on campus (many years ago), we were told that UND had signed an exclusive contract which did not allow other financial institutions or ATM vendors to have ATM's on campus. We would welcome the chance to create ease for our members on campus, as well as to highlight our presence on campus by having UFCU branded ATM's.

#### **10. Matters Arising/Open Discussion**

- **Work Well** - Spaeth reported the Glow Run is next Monday, September 17 at 8:30 p.m. This 5K event with glow sticks for participants and lighting the route is \$25 for adults and \$10 for kids. Additionally, the Farmers Market produce trolley will be in the Swanson quad the next three Thursdays.

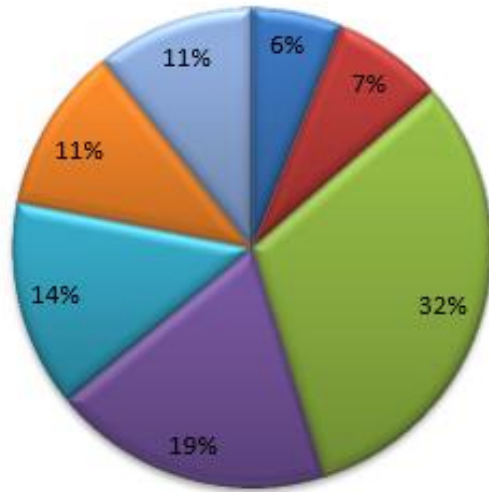
**11. Adjourn** - With no further business, the meeting adjourned at 10:20 a.m.

Next Staff Senate Meeting  
October 10, 2018 – 1-2:30 PM  
Memorial Union River Valley Room

(9.a.i., continued) The procedural change of the P.M. Parking Permit times shifted from 12:00 PM to 7:00 A.M. based on a Parking System Operational Assessment that was completed in 2015 by SP+UNIVERSITY SERVICES. The report showed the peak loading time of UND parking lots to be between 7:30-8:00 AM, with 90% of the parking lot loading happening before 9:30 A.M.

PM Parking or “Overnight Parking” is intended for non-peak parking periods.

#### **Arrival Times**



- Before 7:00 a.m.
- 7:00 - 7:30 a.m.
- 7:30 - 8:00 a.m.
- 8:00 - 8:30 a.m.
- 8:30 - 9:00 a.m.
- 9:00 - 9:30 a.m.
- After 9:30 a.m.