



UNIVERSITY OF NORTH DAKOTA

Staff Senate Minutes

November 14, 2018

Memorial Union River Valley Room

9:00am – 10:30am

Members Present: Sarah Abentroth, Jessica Cadreau, Melissa Casanova, Tyler Clauson (President), Chris Dingle, Emily Dougherty, Samantha Eastman, Kristin Ellwanger, Jade Gorneau, Garrett Grasser, Carissa Green, Kara Helmig, Angela Holkesvig, Kari Holter, Devona Janousek, Tyson Jeannotte, Gregory Kelly, Brian Larson, Jennifer Lunde, Jennifer Lynch Hurst, Melissa Mager, Jeremy Mahlheim (Vice President), Janelle McGarry, Angie Morgan, June Novacek, Jen Proulx, Patricia Reed, Lesli Risky, Teri Salwey, Jayson Sharp, Courtney Souvannasacd, Andria Spaeth, Carla Spokely, Zauna Synnott, Laura Vatnsdal, Megan Wasylow, Kim Werner

Members Absent: Trinity Bohlman, Christopher Choate, Brenda Haugen, Whitney Maine, Amy Malheim, Brianne Melicher, Lani Moen, Tina Monette, Renee Nilsen, Lori Shafer, Conrad Smith, Austin Theisen

Ex-Officio Present:

Guests:

1. **Call to Order.** Clauson called the meeting to order at 9:01 a.m.
2. **Guest.** No guests were in attendance.
3. **Announcements/Question Period.**
 - **Memorial Union Vote** – Students vote November 20 on whether to implement a new fee to pay for a new Student Union, to be built on the same site as the current structure. Details are online; information sessions are being held, and a video presentation is viewable on the first floor.
 - **Professional Development** – Wasylow reported that tomorrow is Grand Forks Young Professionals Lunch and Learn and Chamber Business After Hours. Both are free with registration for UND Employees. Contact her for more information.
 - **Events Calendar** – The weekly events calendar being posted on Staff Senate’s Facebook page has been receiving excellent feedback. Members are encouraged to further distribute or post in their areas.
 - **Gratitude Campaign** – Spaeth reported that the Gratitude Campaign started on Monday, with the goals of reducing stress and boosting mood. A prize drawing will be held for participants.
4. **Approval of October 10, 2018 Staff Senate Minutes.** Minutes were approved as submitted (*Riskey/Novacek/carried unanimously*).
5. **Business Items.**
 - a. **31 Days Ticket Sales** – Sales are not as brisk as they have been in the past, but prizes have been covered. The Seeds for Staff Success program is well-funded at this point, but fundraising may be needed to cover some events in the future. Members are asked to promote it as they can. Discussion on whether the lack of physical ticket dissuades some buyers, and if there may be a way to do a hybrid of online and paper tickets.

- b. **Constitution and Bylaws changes to come** – Proposed changes were under consideration. Past President and Constitution/Bylaws/Election Committee Chair Pam Shea has resigned from Staff Senate, and without her participation, the changes under consideration are being tabled for the present. J. Maheim will take over Shea's committee duties and may present bylaws changes for consideration in future meetings this year. Members who continue to have concerns about fundraising are encouraged to contact Clauson or J. Malheim via e-mail.
 - i. **Treasure and President apply for permit** – The permit purchase to run 31 Days of Glory was handled by Janousek and Clauson. This particular task is straightforward, and it does not seem to be necessary to run it through a committee.
 - ii. **PR to notify winners daily and put out weekly blasts of winners** – This is an opportunity to help promote future sales and the Seeds for Staff Success program.
- c. **Pot Luck** – Advertise for all former senators to come and allow for extra space on the sign-up sheet? The December 12 meeting is the potluck. A flyer is in process to advertise to former senators, along with planned announcements in ULetter. The location may change if RSVPs are high. Anyone who wishes to contribute to a catering order may sign up for that as well. Plan for \$10-15, with the exact total to be determined when the order is finalized. Sign-up sheets will circulate soon.

6. Officer Reports - as needed.

7. Staff Senate Committee Reports.

- a. **Tubs of Love** – Reed reported the tubs are here to be taken to buildings after the meeting. Posters are not on the tubs. A PDF will be circulated via e-mail to be taped to the tubs. Call Reed if your tub fills up early. Drop-off is at the December meeting.
- b. **Staff Recognition** – Holkesvig announced the committee will meet immediately following this meeting to discuss Spring Fling. Table tents from State Employee Recognition Week were shared to go back to people's areas for recruitment.
- c. **Constitution/Bylaws/Elections** – Clauson announced two seats are currently open on Staff Senate, so members may recruit if they know of interested persons. A group photo may be taken at the January meeting.
- d. **Public Relations** – Wasylow reported that the committee meets at 2 p.m. tomorrow (November 19) in the Agassiz room. All are welcome.

8. University Committee Reports - as needed.

- a. **Budget Committee** – No report
- b. **Parking Committee** – Staff Senate Executive committee elected Chris Dingle and Jennifer Moe as new delegates to the Parking Committee. The NDUS workers on campus contacted Clauson about having representation on the committee, and he referred them to Mike Pieper's assistant. The next meeting of the Parking Committee is in December.

9. Suggestion Box.

- a. I would like to see the funds be used for Employees children scholarships like they were when it was first set up.
 - i. A few years ago, Staff Senate decided to put 31 Days of Glory raffle proceeds towards Staff Development when budgets started declining. Staff Senate saw value in providing scholarships to staff development rather than a select number of staff that had dependents attending UND, dependents which already received a 50% tuition break.

10. Matters Arising/Open Discussion.

- **Morning Meetings** – Some discussion on how members like the occasional morning meetings.
- **Vendor Fair** – McGarry reminded the group that the Vendor Fair is tomorrow from 11-3, and encouraged all to attend. Prizes are planned.

- **Thanksgiving message** – Malheim gave a Thanksgiving message for all Senators.

11. Adjourn. With no further business, the meeting adjourned at 9:45 a.m.

Next Staff Senate Meeting & Potluck
December 12, 2018 – 12-2:30 PM
Location to come