



UNIVERSITY OF NORTH DAKOTA

Staff Senate Minutes

April 10, 2019

Wellness Center Room 120/121

Members Present: Sarah Abentroth, Daniel Boese, Jessica Cadreau, Melissa Casanova, Christopher Choate, Tyler Clauson (President), Chris Dingle, Emily Dougherty, Samantha Eastman, Kristin Ellwanger, Jade Gourneau, Garrett Grasser, Carissa Green, Angela Holkesvig, Kari Holter, Gregory Kelly, Brian Larson, Sherry Lawdermilt, Whitney Maine, Jeremy Mahlheim (Vice President/President Elect), Janelle McGarry, Christina Mead, Tina Monette, Renee Nilsen, June Novacek, Lesli Risky, Teri Salwey, Lori Shafer, Jayson Sharp, Conrad Smith, Andria Spaeth, Carla Spokely, Zauna Synnott, Laura Vatsndal, Megan Wasylow, and Kim Werner

Members Absent: Trinity Bohlman, Brenda Haugen, Kara Helmig, Devona Janousek, Jennifer Lunde, Jennifer Lynch Hurst, Melissa Mager, Amy Malheim, Lani Moen, Angie Morgan, and Jen Proulx

Ex-Officio Present: Joy Johnson, UND Human Resources and Payroll Services

Guests: Emily Holth, Sustainable Solutions; Jed Shivers, Vice President for Finance and Operations, and Karla Stewart, Associate Vice President for Finance

Note: Minutes are presented in Agenda order, not necessarily in meeting order.

Call to Order

1. Guest Speakers–

- a. **Brian Larson – UND Construction Projects** – Larson, Associate Director of Construction Management for UND Facilities (and Staff Senator) gave an overview of UND and City of Grand Forks construction projects set to roll out through the Summer of 19, highlighting both improvements to the campus and temporary challenges.
- b. **Karla Stewart – Legislative Climate** – Jed Shivers, Vice President for Finance and Operations, and Karla Stewart, Associate Vice President for Finance, gave an overview of bills at the legislature that relate to UND, including those involving capital projects; budgets and salaries; student grants, scholarships, and tuition, and research. Stewart also reviewed the general funding model for the university. Most of the major bills have not yet been fully passed and signed.
- c. **UND Staff Senate Leadership Series - UND Staff Senate's Staff Development Committee**
 - i. **Emily Holth – Sustainable Solutions - UND Conflict Management** – Holth presented and lead an activity on the QNI Feedback Model, giving a technique for practically handling communication, feedback, and conflict management among workplace colleagues.

2. Announcements/Question Period

3. Staff Senate Committee Reports - as needed

- a. **Fundraising/Engagement** – Choate reported that the next Staff Takeover is April 16 at Muddy Rivers.

- b. **Public Relations** – Wasylow referred members to the recent e-mail on Toastmasters opportunities.
- c. **Staff Recognition** – Holkesvig reviewed the plans, door prize donations, and volunteer needs for Spring Fling on April 16. More than 62 prizes, with a total value over \$1,500, have been donated.

4. University Committee Reports - as needed

5. Suggestion Box

- a. Would UND consider implementing a Volunteer Program for UND Staff. A staff member worked at a former organization where this was present and allowed staff to volunteer at an education civic or health organization for 16 hours/ year. The idea was to get out in the community & represent the institution in a positive way. Examples included senior meals reading at schools visiting nursing homes Special Olympics helping at the Art Fair or Wild Hog Marathon.
 - i. Human Resources welcomes the opportunity to partner with Staff Senate to consider how we might be able to allow our employees to volunteer as UND employees out in the Grand Forks and surrounding communities and to consider if there are avenues to allow for these to be paid opportunities in the form of a special leave program funded by UND.

6. Business Items

- a. **VP Vote** – Chris Dingle and Whitney Maine gave their candidate statements. A balloted vote was held, with Maine winning the election.
- b. **Officer Vote** – The current Treasurer, Membership Officer, and Historian all expressed a desire to continue into the new program year, and no one challenged for their seats. The current secretary (Green) wishes to step down and allow for new leadership in the position. No one desired to run during the meeting. Green agreed to continue as secretary, on an interim basis.
Motion: to postpone electing a Secretary until a future meeting (*Malheim/Clauson/carried unanimously*).
- c. **Staff Senator of the Year Award** – Clauson announced all of the nominees and awarded them a certificate and a "You Rock" gift. The Staff Senators of the year are Angie Holkesvig and Megan Wasylow. Each received the traditional gift of a presentation clock.
- d. **Meetings with President Kennedy** – Tabled due to time and circumstance.
- e. **Website for updates on Campus Renewal, Construction & Moves -**
<http://blogs.und.edu/campus-renewal/>

7. **Matters Arising/Open Discussion** – Clauson, in his last meeting as President, gave remarks of thanks and farewell.

8. **Adjournment** – With no further business, the meeting adjourned at 2:49 p.m.

Next Staff Senate Meeting
May 8, 2019 – 9:00 – 10:30 AM
Facilities Lunchroom (upstairs Facilities Building)