



**Staff Senate Minutes**  
**August 14, 2019**  
**Nursing 210**

**Members Present:** Jessica Cadreau, Tyler Clausen (Past-President), Emily Dougherty, Samantha Eastman, Kristin Ellwanger, Monica Evavold, Carissa Green, Kari Holter, Jamey Holweger, Devona Janousek, Brian Larson, Sherry Lawdermilt, Jennifer Lunde, Melissa Mager, Whitney Maine (President), Christina Mead, Tina Monette, June Novacek, Tyler O'Hara, Jayson Sharp, Carla Spokely, Zauna Synnott, Michael Ullrich, Laura Vatnsdal, and Megan Wasylow (Vice President/President Elect)

**Members Absent:** Daniel Boese, Trinity Bohlman, Melissa Casanova, Paula Cox, Christopher Dingle, Jade Gourneau, Brenda Haugen, Gregory Kelly, Jennifer Lynch Hurst, Janelle McGarry, Lani Moen, Tonya Parton, Brian Schill, Jill Schroeder, Peggy Schultz, and Andria Spaeth

**Ex-Officio Present:** None

**Guests:** Kaleb Dschaak, UND IT; Eric Plummer, Chief of UND Police and Associate Vice President for Public Safety

1. **Call to Order** – Maine called the meeting to order at 3:02 in committee-of-the-whole fashion, as quorum was not yet met.
2. **Announcements** - None
3. **Senators Meet & Greet Activity** – Tabled in consideration of limited time.
4. **Approval of minutes from July 10, 2019 Staff Senate Meeting** – Tabled due to lack of quorum.
5. **Officer and Committee Reports**
  - a. **Constitution, Bylaws & Elections** - Maine reported that resignations were recently received from Kim Werner and Conrad Smith. Smith was the Staff Senate Historian, so his departure leaves a vacancy on the Executive Committee. Everyone is encouraged to recruit for the several open positions on Staff Senate; the application is on the website.
  - b. **Engagement**
    - i. **Review of 8/12 Summer Staff Takeover at Rhombus Pizza** – Rain kept attendance down, but those who did attend gathered on the second level, rather than the roof, and enjoyed the event.
    - ii. **Fall Yoga event with Work Well** – A yoga event is being planned at the Wellness Center, with support from Work Well, and plans for a "Takeover" at Speedway to follow.

- c. **Staff Recognition** – Plans for State Employee Recognition Week are underway. Donations are coming in.
  - i. **Night Breakfast 9/10** – This is set to run as usual.
  - ii. **Pie Social at Carnegie Hall 9/11 1:00-2:30 p.m.** – As this event immediately precedes the regularly-scheduled Staff Senate meeting, discussion on how volunteering and meeting attendance would be affected.  
**Motion:** To move the September Staff Senate meeting to Wednesday, September 18, at 3:00 p.m. in Nursing 210 (Lunde/Cadreau/Carried unanimously).
  - iii. **Lunch & Wellness Fair at Wellness Center 9/12 11:30 AM-1 PM** – Staff Senate will need to put carpet squares down to protect the floor before the meal.
- d. **Community Relations – September Special Denim Day** is dedicated to Mortarboard, a student organization that distributes Thanksgiving baskets. A reminder was given about payroll deduction. The committee is also considering a possible name change for the program.
- e. **Staff and Professional Development**
  - i. **Seeds for Staff Success applications Due August 15** – Review of the program given, and Senators encouraged to spread the information in their units.
  - ii. **President Wynne presenting in October** – The Committee is planning in-meeting leadership speakers for the academic year. Ideas for speakers are welcome to any committee member.
- f. **Public Relations** – Vote on new committee chair. With Wasylow’s election to Vice President/President Elect, the Public Relations Committee Chair position, along with its seat on the Executive Committee, is open. Wasylow nominated Mead. No further nominations. Carried unanimously.
- g. **Legislative** – General legislative discussion. O’Hara invited input on issues staff wish to bring forward, as this non-legislative year will be a productive time for planning for the next session.
- h. **At-Large** – Report on parade float plans. The theme is “Staff Senate has CRED,” with each of the letters in CRED standing for a tenet from the Staff Senate Mission, Vision, and Values. Old Dutch has donated chips for Potato Bowl.

## 6. Business Items

- a. **Staff Senate Photo on September 11** – With the meeting date change to September 18, this will also be rescheduled to that day.
- b. **November meeting – schedule to 11/6 or 11/20.** There is a potential conflict between the regularly-scheduled Staff Senate meeting on November 13<sup>th</sup> and a Presidential Search Committee activity. Senators are asked to check their calendars as to which might be the better date to reschedule, and a decision will be made at the September meeting.
- c. **UND President Cabinet updates**
  - i. **Staff Senate President and Vice President meeting with President Wynne on 8/23** – Among the topics planned are Staff Senate budget.
- d. **Policies**

- i. **UND Parking Permit** – No updates, but when the new Parking Committee is formed, Staff Senate will seek representation.
  - ii. **Friday After Thanksgiving** – Maine is researching policies at other regional and peer institutions.
  - iii. **Volunteer Time Off** – No update
  - iv. **Wellness Time Off** – No update
- e. **Suggestion box**
- i. **Request for Staff Senate to work with COSE for community perks** – Discussion on past and current experiences. Community Relations committee could look into this. Discounts also could be advertised on the Facebook page.
  - ii. **Request for an easier access drop box for checks for Denim Days** – With all of the recent area moves, it was decided to wait on this. Gourneau, who works in One-Stop in Twamley, is accepting Denim Days monies, and One-Stop is planning a new drop box.
  - iii. **Request for more timely responses to email** – Suggestion to explore Learning and Development options that would help with time management.
7. **Guest: Kaleb Dschaak, UND IT and Communication** – Dschaak asked for feedback on UND IT services and revitalizing communication with users. Open discussion with feedback to be compiled for UND IT.
8. **Matters Arising/Open Discussion** – Wasylow announced the Greater Grand Forks Lunch and Learn and Chamber Business After Hours events happening this week.
9. **Adjournment** – With no further business, the meeting adjourned at 4:08 p.m.

Next Staff Senate Meeting:  
September 18, 2019 – 3:00-4:30 PM  
Nursing 210