



Staff Senate Minutes
September 18, 2019
Nursing 210

Members Present: Daniel Boese, Jessica Cadreau, Paula Cox, Chris Dingle, Samantha Eastman, Kristin Ellwanger, Monica Evavold, Carissa Green, Brenda Haugen, Kari Holter, Jamey Holweger, Devona Janousek, Brian Larson, Jennifer Lunde, Melissa Mager, Whitney Maine (President), Christina Mead, Tina Monette, June Novacek, Brian Schill, Jill Schroeder, Peggy Schulz, Jayson Sharp, Andria Spaeth, Carla Spokely, Mike Ullrich, Laura Vatnsdal, and Megan Wasylow (Vice President/President Elect)

Members Absent: Trinity Bohlman, Melissa Casanova, Tyler Clausen (Past-President), Emily Dougherty, Jade Gourneau, Gregory Kelly, Jennifer Lynch Hurst, Sherry Lawdermilt, Lani Moen, Tyler O'Hara, Tonya Parton, and Zauna Synnott

Ex-Officio Present: Peggy Varberg

Guests: Melissa Arnold, Deans Office Medical School, Kyle Markwardt, Equal Opportunity and Title IX, and Mike Pieper.

1. **Call to Order** – Maine called the meeting to order at 3:03 quorum was met.
2. **Senators Meet & Greet Activity** – Tabled in consideration of limited time.
3. **Approval of minutes from July 10, 2019 Staff Senate Meeting** – Megan Wasylow made a motion to approve the July 10, 2019 minutes, Jessica Cadreau 2nd the motion, carried unanimously.

Minutes for August 14, 2019 will be sent out via email to get revisions for next meeting.

4. Elections

- a. **Historian-** The historian updates the website, posts minutes and agendas to website, keeper of archival materials, sends out the sign up requests for volunteering and potlucks. Maine asked for nominations. Megan Wasylow nominated Dan Boese. Dan accepted the nomination. Dan has worked for Aerospace publications and has updated the nursing website. Carissa Green closed nominations, Jennifer Lunde 2nd the motion. The committee voted unanimously to accept Dan Boese as Historian.
- b. **Member at Large** – We have 2 positions open. Megan Wasylow nominated Jill Schroeder, 2nd by Carissa Green. Jill accepted the nomination. Jill Schroeder nominated Peggy Schulz. Peggy accepted the nomination. June Novacek motion to close nominations. Laura Vatnsdal 2nd. Votes for both Jill Schroeder and Peggy Schulz were unanimous to be members at large.

5. Officer and Committee Reports

Devona will go over budget in the executive staff senate meeting.

- a. **Constitution, Bylaws & Elections** – Laura Vatnsdal mentioned Donna Simlai from Languages. She is new to campus. Laura will talk to her.
- b. **Engagement**
 - i. **Fall Yoga event September 24 at 5:00 pm** – A yoga event is being held at the Wellness Center. Please join us. If you are not interested in the Yoga event, meet us at the Crooked Pint at 5:00 pm.
- c. **Staff Recognition**
 - i. Jennifer and Andria would like to thank all those who volunteered. Thank you to those that helped put down and pick up the carpet squares. Andrea Green said that we were great to work with.
 - ii. Review of SERW events – For the spring fling, we could use about 4 less pies. For the lunch, was mentioned maybe adding cookies for a sweet treat for next time, have the tables side by side instead of one long line, the vendors loved the space. Only negative was staff having to leave parking space and not finding one on the return. Some noticed that Sr. Leadership was low in attendance considering this was a staff recognition event.
- d. **Community Relations – October 4 Special Denim Day** is dedicated to the Salvation Army. Will send out an email reminder about payroll deduct for Denim Days. Nominations will be accepted for next years' non-profit recipients to receive money. There will be more information after executive meeting next week.
- e. **Staff and Professional Development**
 - i. Voted on 13 or 14 applications that were received and we approved all of them as they all met the criteria. The deadline for the Spring Semester is December 15, 2019 for applications these will be used between January 1, 2020 and May 12, 2020. We are also discussing a Leadership Speakers to come in, we are open to suggestions. If you have any suggestions, please email jade.gourneau@und.edu
- f. **Public Relations** –
 - i. Potato Bowl Parade – Thank you to all the walkers, helpers to tear down, and donating and handing out candy.
 - ii. Homecoming Parade is October 5. Please volunteer to walk, hand out or donate candy, and help tear down. The candy drop off sites are: McCannel 190, Odegaard 200, Dan in UIT, Chester Fritz Library 131, Twamley 201, Housing with Chris Dingle. Will ask VP and AVP about walking in the parade and candy donations.
 - iii. Catch someone working. Chris handed out signs for different buildings and departments. Diane Fore in Wilkerson Service Center was mentioned as a catch. These are posted on our Facebook page every Wednesday.

- g. **Legislative** – Tyler was not able to be here. Brian Schill mentioned a Universal Health care coverage resolution. Would staff be interested in this. Chris Dingle along with others mentioned they would like to hear more information on this. Whitney Maine asked to be emailed some information that she will send out with the minutes. Brian did offer a short overview.

6. Business Items

- a. **Staff Senate Meeting** – October 9th 3:00 pm to 4:30 pm in Nursing 210.
 - i. Guest speaker President Wynne will join us to speak.
 - ii. Staff senate photo will be taken this date as well. Dress business casual. May take outside if nice out.
- b. **November meeting – schedule to 11/6 or 11/20.** There is a potential conflict between the regularly-scheduled Staff Senate meeting on November 13th and a Presidential Search Committee activity. Jennifer Cadreau moved to approve the 11/6 meeting date with Peggy Schulz 2nd the motion. Senators voted and the vote was 24 for 11/6/19 and 1 for 11/20/19 and 1 abstain.
- c. **31 Days of Glory**
 - i. Ticket Sales – link to go on sale coming out in October. Advertising will be on staff chat. Money goes to seeds for staff success. The prizes are as follows: \$100 for a weekday, \$250 for Saturday, and \$500 for Sunday. Take a flyer and show everyone you come into contact with and sell a ticket. Good way to network. We are selling 600 tickets at \$20 per ticket.
- d. **UND President Cabinet updates – No meeting last month**
 - i. Whitney Maine and Megan Wasylow met with President Wynne and discussed the staff recognition budget and staff senate budget, day after Thanksgiving as a paid holiday, working on this for all of North Dakota state institutions. Whitney Maine let him know that area schools are out that day and causes problems for staff with children not in school. We did get Christmas eve for 2020 off as a paid holiday. Not sure about 2019 yet.
- e. **NDSSS**
 - i. SBHE Information session Friday, September 20, 10:30-11:30 am Wilkerson 173. Whitney Maine asked that all executive staff senate members attend along with the members at large.
- f. **Suggestion box**
 - i. FMLA and Leave Balances Updates coming next month from Tyler Clausen. Peggy Varberg mentioned that the leave did not change. Use all Sick and Annual leave before FMLA kicks in. Some are concerned that if need dependent care, they will not have the time. State legislature did give spouse dependent and self child bereavement for 6 weeks.
 - ii. Traffic on 2nd Ave with Union construction and parking ramp. This area gets very congested and now that there is a sidewalk there a lot of student traffic. Whitney Maine said she would mention to Chief Plummer and Mike Peeper. Mike was there and said they are looking at redoing Columbia Road by 2021. Maybe they can moderate the lights. Will reach out to the city.

Megan Wasylow made a motion to extend the meeting by 5 minutes. Jennifer Cadreau 2nd the motion.

University and Columbia Road are very dangerous and there have been quite a few accidents and speeding. Has been monitored in the past, maybe do more of this.

7. **Matters Arising/Open Discussion** – Megan Wasylow announced the Greater Grand Forks Lunch and Learn with Melanie Linder and Chamber Business After Hours at the Alerus Center from 4:45 – 7:00 pm. Paula Cox and Laura Vatnsdal mentioned walking as a group if you want to join weekdays at 11:30 by the clock in the Quad by Twamley Hall.
8. **Adjournment** – With no further business, Jill Schroeder made a motion to adjourn, Chris Mead 2nd the motion. Adjourned at 4:07 pm.

Next Staff Senate Meeting:
October 9, 2019 – 3:00-4:30 PM
Nursing 210