



Staff Senate Minutes
November 6, 2019
Nursing 210

Members Present: Dan Boese, Melissa Cassanova, Tyler Clauson, Paula Cox, Chris Dingle, Emily Dougherty, Samantha Eastman, Devona Janousek, Kristin Ellwanger, Jade Gourneau, Carissa Green, Brenda Haugen, Jamey Holweger, Brian Larson, Jennifer Lunde, Melissa Mager, Whitney Maine (President), Christina Mead, Tina Monette, June Novacek, Tyler O'Hara, Jill Schroeder, Peggy Schulz, Jayson Sharp, Andria Spaeth, Carla Spokely, Zauna Synnott, Michael Ullrich, Laura Vatnsdal, Megan Wasylow (Vice President/President Elect)

Members Absent: Jessica Cadreau, Monica Evavold, Garrett Grasser, Kari Holter, Gregory, Kelly, Sherry Lawdermilt, Jennifer Lynch Hurst, Lani Moen, Tonya Parton, Kim Werner, Brian Schill

Ex-Officio Present: Becca Jacobson on behalf of Peggy Varberg

Guests: Stacey Borboa-Peterson, Keith Malaterre, Cara Halgren, Donna Smith

1. **Call to Order** – Maine called the meeting to order at 3:05 pm, quorum was met.
2. **Land Use Agreement:** - Stacey Borboa-Peterson discussed why a committee was formed to write a Land Use Agreement for UND. She proceeded to read the Land Use Agreement. Cara Halgren discussed that ultimately the University president has the final approval over the agreement but the committee is seeking approval from Staff Senate, Student Senate, and University Senate before bringing forward. The land use agreement will be used based on the event and the discretion of the event planners. Brian Schill made motion to vote for endorsement of the land use agreement, Jessica Cadreau seconded the motion. Motion passed unanimously.
3. **Approval of minutes from October 9, 2019 Staff Senate Meeting** – Christina Mead made a motion to approve the October 9, 2019 minutes, Jennifer Lunde 2nd the motion, the motion was carried unanimously.
4. **New Senator Election:** The nomination of Kyle Markwardt was brought forward by the Executive Committee, seconded by Kristin Ellwanger. Markwardt left the room for vote. Senate voted unanimous decision
5. **Officer and Committee Reports**
 - a. **Membership Office** – Committee Chairs are to notify Melissa Casanova if anyone needs to be changed on the Staff Senate roster
 - b. **Treasurer** – Devona Janousek gave update on Denim Day contributions and that they have been on a steady decrease for the past three years. Staff Senate discussed the need to generate new ideas to increase contributions.

- c. **Legislative** – Tyler O’Hara asked senators to email him ideas for the next legislative session by the end of semester. Three categories to focus on:
 - Legislative
 - SBHE
 - Campus issues
 - Disconnect from NDUS calendar system
- d. **Engagement** – Andria Spaeth encouraged everyone to nominate staff members for U-Shine awards.
- e. **Community Relations** – June Novacek gave update on behalf of committee. They will meet November 18 to start to review charity applications for Denim Day funds. Tubs of Love will be distributed at the Dec 11 pot luck. The committee is also working on promoting Denim Day with new marketing, such as ‘Jeans Give Back’
- f. **Staff and Professional Development**
 - i. Staff encouraged to use TEAMS while doing committee work to share and save files

6. Business Items

- a. **31 Days of Glory**
 - i. Ticket Sales – 199 left to sell as of 11-9
 - ii. Encourage coworkers and off-campus contacts to purchase tickets
- b. **NDSSS**
 - i. Whitney Maine drafted email to President Wynne about November 29 closure. She read letter to staff senators. Megan Wasylow motioned to seek Staff Senate approval before sending to President Wynne, Jayson Sharp seconded the motion. Motion passed unanimously. Maine will email President Wynne regarding day after Thanksgiving closure.
 - ii. Whitney Maine attended NDUS Strategic Plan meeting. Met with NDUS staff, discussed the alignment of UND’s strategic plan and NDUS strategic plan. Morale issues on campuses across the state were addressed at meeting.
- c. **Presidential Search Updates**
 - i. Email Maine with any questions about the search of candidates. All staff senators are strongly encouraged to attend Presidential candidate open forums. Sessions will be Town Hall meeting style with 5-6 prepared questions asked by Maine.
- d. **Suggestion box**
 - i. Community Contractors parking illegally will be ticketed
 - ii. The Community Relations committee will discuss how to boost Denim Day contributions so more charities can be given to throughout the year.
 - iii. Staff members are concerned with new office designs and lack of space to have private discussions with students/FERPA concerns.
 - iv. Facilities is aware of parking lots that lose ‘A’ spots due to snow removal, will work with contractors to minimize number of spots lost to snow pile up. Mike Pieper has been contacted about the loss of parking spots as well.

7. Matters Arising/Open Discussion –

- Donna Smith, Director of the Equal Opportunity & Title IX Office is seeking volunteers to serve on the Committee for Sexual Violence Prevention & Response
- subcommittees will review the current policies & procedures
 - examine how UND currently serves victims and also those accused

-determine what the current campus culture and climate is regarding these topics and if there is a need for more campus-wide education

8. **Adjournment** –Adjourned at 4:22 pm.
9. Minutes recorded by Carla Spokely.

Next Staff Senate Meeting:
December 11, 2019 – 1:00 pm – 2:30 pm
EERC Discovery Room