



Staff Senate Minutes  
June 12, 2019  
**Education 5**  
9-10:30 AM

**Members Present:** Daniel Boese, Jessica Cadreau, Melissa Casanova, Tyler Clauson (Past-President), Paula Cox, Emily Dougherty, Samantha Eastman, Kristin Ellwanger, Jade Gourneau, Garrett Grasser, Carissa Green, Brenda Haugen, Kari Holter, Jamey Holweger, Devona Janousek, Brian Larson, Jennifer Lunde, Melissa Mager, Whitney Maine (President), Janelle McGarry, Christina Mead, June Novacek, Tyler O'Hara, Brian Schill, Jill Schroeder, Peggy Schultz, Jayson Sharp, Conrad Smith, Andria Spaeth, Carla Spokely, Zauna Synnott, Michael Ullrich, Laura Vatnsdal, and Megan Wasylow

**Members Absent:** Trinity Bohlman, Chris Dingle, Gregory Kelly, Sherry Lawdermilt, Jennifer Lynch Hurst, Lani Moen, Tina Monette, Tonya Parton, and Kim Werner

**Ex-Officio Present:** Peggy Varberg, Associate Vice President for Human Resources & Payroll Services

1. **Call to Order** – Maine called the meeting to order at 9:01 am.
2. **Announcements/Question Period**
  - a. **Leadership Change** – J. Malheim has resigned as President of Staff Senate, as his wife is taking a new job at Central Michigan University. Whitney Maine moves up from the Vice President/President-Elect role, and nominations will be taken to fill the now-vacant Vice President/President-Elect position.
3. **Committee Assignments** – Committee assignments were distributed by e-mail and circulated during the meeting. Every attempt was made to give senators their first-choice committee. Those who did not reply to the survey were placed based on need.
4. **Approval of May 8, 2019 Staff Senate Minutes** – Minutes were tabled and will be voted upon via e-mail.
5. **Officer Reports**
  - a. **Executive Officers**
    - i. **Historian: Pot Luck Sign Up** – Smith reported the July potluck sign-up was circulated via e-mail. Those who sign up to contribute

cash for the catering option must remember to pay, or the coordinator ends up having to do extra.

**ii. Membership** – Casanova reported there are seven open seats on Staff Senate. Senators should recruit, as these positions can be filled from any area. The application is on the Staff Senate web page, and an announcement will go out in the next newsletter.

**b. Members at Large** – Boese reported this room is not available for the August meeting due to a technology remodel. Casanova verified that at the new meeting time, 3:00-4:30, Nursing 210 is available instead.

## **6. Staff Senate Committee Reports**

**a. Community Relations** – The committee met and reviewed tasks. Special Denim Day is July 5. McGarry is the new point person for Denim Day deposits. Everyone is encouraged to sign up for payroll deduction for Denim Day.

**b. Constitution, Elections & Bylaws** – Clauson reiterated the need to recruit for open seats. A Chair is needed for the Staff Recognition Committee, as planning needs to begin for State Employee Recognition Week in September.

**c. Engagement/Fundraising** – Has not met.

**d. Legislative** – Welcome Tyler O'Hara as new committee chair.

**e. Public Relations** – Wasylow said pictures from Staff Senate events, as well as "Caught" features are needed for the newsletter and Facebook Page. There have been 43 new "likes" for the page since the last meeting, and we are at 427, toward a goal of 1,000. The committee will meet briefly after this meeting.

**f. Staff & Professional Development** – Has not met.

**g. Staff Recognition** – The committee still needs a Chair. The USHine winner for June has been chosen; next step is to contact the winner's supervisor.

**7. University Committee Reports** – None. Most University committees are not meeting in summer. The On-Campus Experience committee meets this afternoon.

## **8. Suggestion Box**

**a. Question received on where colleges are moving** - The Campus Renewal blog was referenced <http://blogs.und.edu/campus-renewal/> . Larson gave an update on campus projects.

**b. Online donation payment for floral fund** – Casanova reported that the cards from the floral fund will now have a signature that will be more inclusive than just "President."

## **9. Business Items**

**a. VP Vote** – The floor was opened for nominations for the Vice-President/ President Elect position. Dingle was nominated; he will be contacted regarding his acceptance. Wasylow was nominated; she accepted the nomination. Candidates will present statements at the next meeting, and the vote will be taken.

**b. Secretary Vote** – Nominees were Paula Cox and Jill Schroeder. Each gave a statement. Cox won the vote.

**c. Staff Recognition Chair Vote** – Jennifer Lunde and Andria Spaeth agreed to Co-Chair the committee.

**d. Leadership Updates Blog** <http://blogs.und.edu/leadership-updates/> .  
Presidential Search information will be updated here.

#### **10. Matters Arising/Open Discussion**

**a. Professional Development/Networking** – Wasylow announced the next Business After Hours will be at Hugo's East Grand Forks on June 20 with a meal and band. Grand Forks Area Young Professionals Lunch and Learn is 11:30-1:00 at Minnkota Power featuring Toastmasters. UND covers employees' membership costs.

**b. Presidential Search Committee** – Schill asked about potential conflict of interest if serving on the Presidential Search Committee. Varberg said the process is designed so that such conflicts are not a concern. Discussion on Staff Senate work with policy and advocacy.

**c. Food for Thought Food Pantry** – Holter reported the student food pantry is now in Wilkerson and accepting donations.

**d. Website updates** – The new web page is going live shortly. Smith has been leading the effort to make the updates. The old page is still available, but members should update their bookmarks.

**e. Seeds for Staff Success** – Applications are due August 15 for fall grants.

**11. Adjournment** – With no further business, the meeting adjourned at 10:21 a.m.

Next Staff Senate Meeting  
July 10, 2019 – 1-2:30 PM  
Pot Luck 12-1 PM  
EERC