



Staff Senate Minutes
July 10, 2019
EERC Discovery Room

Members Present: Daniel Boese, Jessica Cadreau, Tyler Clauson, Chris Dingle, Emily Dougherty, Samantha Eastman, Kristin Ellwanger, Monica Evavold, Carissa Green, Brenda Haugen, Kari Holter, Jamey Holweger, Devona Janousek, Brian Larson, Sherry Lawdermilt, Melissa Mager, Whitney Maine (President), Janelle McGarry, Christina Mead, Tina Monette, June Novacek, Tyler O’Hara, Tonya Parton, Brian Schill, Jill Schroeder, Peggy Schultz, Jayson Sharp, Conrad Smith, Andria Spaeth, Carla Spokely, Michael Ullrich, Laura Vatnsdal, and Megan Wasylow

Members Absent: Trinity Bohlman, Melissa Casanova, Paula Cox, Jade Gourneau, Gregory Kelly, Jennifer Lunde, Jennifer Lynch Hurst, Whitney Maine, Lani Moen, Zauna Synnott, and Kim Werner

Guests: Tom DiLorenzo, Vice President for Academic Affairs and Provost; Cassie Gerhardt, Associate Dean of Students; Cara Halgren, Vice President for Student Affairs; Madhavi Marasinghe, CIO; Eric Plummer, Associate Vice President for Public Safety and Chief of Police; Brad Rundquist, Dean of Arts & Sciences, and Jed Shivers, Vice President for Finance and Operations

1. **Call to Order.** Maine called the meeting to order at 1:00 p.m.
2. **Announcements/Question Period.**
 - a) **Bike-It Challenge** – Spaeth announced Work Well’s Bike-It Challenge.
 - b) **Professional Development** – Wasylow announced the July 18 Lunch and Learn and Business After Hours events.
3. **Write a question for a Senator.** Community-building activity was held.
4. **Senate meeting philosophy.** President Maine said Staff Senate is an excellent place to share news and opportunities in the community and our departments, as well as to bring forward work and initiatives from the committees. The goal is to keep meetings as close to an hour as possible through this program year.
5. **Approve minutes from June 12, 2019 Staff Senate Meeting.** Minutes were approved as submitted (Moe/Spaeth/carried unanimously).
6. **Officer and Committee Reports.**

- a. **Constitution, Bylaws & Elections** – Clauson reported the committee met electronically, reviewing the application received by Monical Evavold, Office of Ceremonies and Special Events. They are bringing her forward as a nomination from the committee. Vote carried unanimously.
 - b. **Engagement** - Vatnsdal reported the next Takeover event is August 13 on the Rhombus rooftop. The committee is looking to plan a fall takeover with Workwell.
 - c. **Staff Recognition** – Spaeth reported they will soon be choosing the next USHine winner. State Employee Recognition Week planning is in progress, and they are working on moving the event from the Armory to the Wellness Center.
 - d. **Community Relations** – The committee has not met.
 - e. **Staff and Professional Development – Upcoming speakers** – The Leadership speaker series will continue during the academic year. They are in talks with former Staff Senator Barry Brode. Share other ideas with Gourneau, if you have them.
 - f. **Public Relations** – Wasylow announced the 12th newsletter will be published this month, marking one year for the publication. The Facebook page has 19 new likes and 21 new follows. The 71st “Caught” feature runs today. Parade float planning is underway. The committee will meet directly following the Staff Senate meeting today. With Wasylow’s election to Vice President-President Elect (see 7a below), this committee chair position, and its seat on the Executive Committee comes open. Nominations will be sought.
 - g. **Legislative** – O’Hara said the committee has a plan for the off-cycle year. They also will be reaching out to constituents to see what they would like to have addressed.
7. **Business Items.**
- a) **Vice President Statement and Vote** – Dingle declined his nomination, citing workload concerns. Wasylow gave her candidate’s statement. Motion to close discussion and vote to approve Wasylow as Vice President-President Elect (Clauson/Novacek/carried unanimously).
 - b) **UND President Cabinet updates**
 - i. **Memorial Union Project** – The Memorial Union project is on hold until the State Board has voted. The State Board meets tomorrow, so the decision is expected soon.
 - ii. **University president search process** – Maine has been selected for the search committee. She announced that public forums were scheduled for yesterday (July 9) and today from 4 to 5:30 at the James Ray Idea Lab. Please feel free to give her any feedback on the process.

- iii. **What staff need and hope to see from Interim President Wynne** – Maine reported that she also welcomes feedback for Dr. Wynne on staff needs, as he has requested.

c) State Staff Senate Updates

- i. **Day After Thanksgiving taskforce** – Maine and Clauson attended the State Staff meeting in Grand Forks, and the pursuit of the Friday-After-Thanksgiving holiday was still in play.
- ii. **Examples of NDUS Staff Senate Activities** – Delegates to State Staff Senate shared activities from their various campuses. UND's Staff Senate is among the campuses with the most diverse offerings.

d) Policy Changes

- i. **UND Parking Permit** – Dingle reported last year's Parking Committee has been disbanded. Parking will continue to be a topic of discussion, and anyone with ideas or recommendations is welcome to share them in Staff Senate.
- ii. **Friday After Thanksgiving** – Staff Senate will continue to pursue this initiative. Discussion on strategies for presenting a proposal.
- iii. **Volunteer Time Off** – Maine and Clauson learned at State Staff Senate that at least one other campus has a Volunteer Time Off option. UND Staff Senate will pursue this option in the future, after focusing on the Thanksgiving Friday initiative.
- iv. **NACUBO Parking Tax Repeal** – An e-mail was recently released to the campus explaining that parking permit charges will no longer be pre-tax. Maine reported that NACUBO (The National Association of College and University Business Offices) opposes this change and referred the body to their web site.

e) Suggestion box – Tabled until next meeting.

f) Other items from staff

- i. **Historian** – Smith asked Committee Chairs or others who need updates or changes to the web site to contact him.

10. Matters Arising/Open Discussion – None

11. Adjournment – Meeting adjourned at 1:59 p.m.

Next Staff Senate Meeting
August 14, 2019 – 3-4:30 PM
Nursing 210