Members Present: Jessica Cadreau, Tyler Clauson, Paula Cox, Chris Dingle, Samantha Eastman, Jordan Eberhardt, Monica Evavold, Carissa Green, Devona Janousek, Kristin Ellwanger, Jade Gourneau, Kari Holter, Jamey Holweger, Jennifer Lunde, Whitney Maine (President), Kyle Markwardt, Katrina Martinez, Christina Mead, Tina Monette, June Novacek, Tyler O’Hara, Brian Schill, Andria Spaeth, Carla Spokely, Zauna Synnott, Laura Vatnsdal, Megan Wasylow (Vice President/President Elect)

Members Absent: Dan Boese, Melissa Cassanova, Emily Dougherty, Brenda Haugen, Brian Larson, Sherry Lawdermilt, Jennifer Lynch-Hurst, Melissa Mager, Lani Moen, Tonya Parton, Jill Schroeder, Peggy Schulz, Jayson Sharp, Michael Ullrich

Ex-Officio Present: None present

Guests: Cassie Gerhardt

1. Call to Order – Maine called the meeting to order at 3:00 pm, quorum was met.

2. Announcements: No announcement

3. Guest Speaker: Cassie Gerhardt: What is leadership to you?

4. Senator Election: Jordan Eberhardt, vote was taken and unanimously voted in.

5. Approval of minutes from December 11, 2019 Staff Senate Meeting – Jessica Cadreau made a motion to approve the minutes, Megan Wasylow 2nd the motion, one abstain, minutes were approved.

6. Officer and Committee Reports:
   a. Treasurer: We raised $6,000 for Seeds for Staff Success. Suggestion to add a W/9 for next year and put on the forms for the winners.
   b. Historian: UShine nomination submissions were not coming through, this has been fixed they will now go up on the website.
   c. Constitution, Bylaws & Elections: Kicking off spring elections the new senators will start in May. Need more people applying. Senators put the word out.
   d. Engagement: Staff Takeover: We need to have a meeting. Will by trying to do a bowling event on a Friday evening and looking at different times to have a coffee hour when senators can be there.
   e. Staff Recognition:
      i. Date for Spring Fling: We have decided on April 14th as a possible date.
ii. State Employee Recognition Week/Month: Will do this in committee. Any thoughts on this? Suggestion made to add the Staff luncheon and the Pie Social as one event.

iii. New announcements: Will pick two UShine winners for February. New activity possible, put coworkers name on a poster board and put in a bucket and draw for winners?

f. Community Relations:
   i. Tubs of Love collection: The mission will be coming by today and picking them up.
   ii. Special Denim Day: February 7th is a special denim day.
   iii. Denim Day Name: Want to change the name to be Jeans Give Back. Reading to be: Make all mention in the bylaws of Denim Spirit Days be changed to read Jeans Give Back. We are submitting this as our reading. We will vote on this at the next Staff Senate meeting on February 12th.

g. Staff and Professional Development
   i. Seeds for Staff Success recipients for Spring 2020 were notified.
   ii. February speaker: Denny Elbert “Leadership Styles Inventory”
   iii. March speaker: Bubba Schweigert “Leadership & Team Building”

h. Public Relations: Newsletter – We are looking to make the newsletter less wordy. If we could use links instead, this way they can read it and go to the links for things they want more information on. Was asked who needed Catch signs? There is a form to fill out on Teams, also a list of who has been caught on Teams.

i. Legislative: We are in the initial research phase for all of the suggestions from senators, updates hopefully next meeting. Please send new ideas to Tyler O’Hara. This will help them to keep working on things while researching others.

7. Business Items:
   a. Committee Roles: Engagement is more Staff Takeover and event planning. Maybe need clarification on what the committees do?
   b. UND President Cabinet updates: Whitney Maine and Megan Wasylow will meet with President Armacost on January 22, 2020 to discuss priorities and having monthly meetings. More staff getting internal leadership and advancing opportunities. Peggy Varberg is working on Leadership for staff. Has he looked at parking yet?
   c. State Staff Senate updates: No meeting in January.
   d. Suggestion Box: Snow removal – Very icy and slippery. Contact operations center if really bad at 777-2591.
   e. Benefits of Staff Senators: Whitney Maine recognized all senators for a job well done. Asked are we getting what we are looking for?

8. Matters Arising/Open Discussion:
   i. If you see anything at the Catering Expo that you would like to see at a potluck, please send the suggestions to Megan Wasylow.
   ii. Business after Hours, Lunch and Learn, and Young Professionals are on Thursday.
   iii. Check the newsletter and Facebook for all events and happenings.
iv. Whitney Maine and Megan Wasylow are working with Meloney Linder about getting our name and more visibility for the Staff Senate.

v. If you are interested in connecting around campus and hosting with the coffee hours, please contact Laura.

vi. Basketball and hockey this weekend.

vii. Tubs of love help with pickup.

9. **Adjournment** – Adjourned at 4:23 pm.

Next Staff Senate Meeting:
February 12, 2020 – 3:00 pm – 4:30 pm
Nursing 210