



**Staff Senate Minutes**  
**March 10, 2021**  
**Via Zoom**  
**3-4:30 pm**

**Members Present:** Zachary Aubol, Dan Boese, Tyler Clauson (Past President), Paula Cox, Chris Dingle, Emily Dougherty, Samantha Eastman, Jordan Eberhardt, Kristin Ellwanger, Monica Evavold, Jade Gourneau, Carissa Green, Brenda Haugen, Sarah Heitkamp, Kari Holter, Jamey Holweger, Devona Janousek, Brian Larson, Melissa Mager, Kyle Markwardt, Cheryl Misialek, Lisa Moore, Cindy Murphy, June Novacek, , Jennifer Proulx, Brian Schill (Vice President/President Elect), Jayson Sharp, Julie Simon, Andria Spaeth, Carla Spokely, Zauna Synnott, Michael Ullrich, Megan Wasylow (President), and Cathy Westerhausen.

**Members Absent:** Melissa Casanova, Tyler O'Hara, Eric Souvannasacd, and Laura Vatnsdal.

**Ex-Officio Present:** Rebecca Jacobson in for Peggy Varberg

**Guests:** VP Jed Shivers, Heidi Flaten, Kristi Bruggeman, Major Michael Humble, Meloney Linder, and Dr. Joshua Wynn.

1. **Call to Order** – Meeting was called to order at 3:00 pm.
2. **Announcements** – None.
3. **Guest Speakers:** Major Michael Humble: Finding Success in Failure. If you are not outside your comfort zone, you are not growing. Great talk by Major Humble. VP Jed Shivers updated us on budget and legislation. We have cut a lot of positions from UND. Myra went live in 2018. Looking at a want's need based budget and we got this. Transcripts for the town hall meetings will hopefully be up by tomorrow. Vaccines are coming out.
4. **Introductions:** Lot's of great activities. Thank you Dan for setting up the TEAM's webinar.
5. **Approve minutes from January 13, 2021 Staff Senate Meeting** – Brenda Haugen moved to approve the minutes, Monica Evavold 2<sup>nd</sup> the motion to approve. No discussion. Motion carries unanimously.
6. **Officer Reports**
  - a. Vice President: **Brian Schill** – Tuition Waiver Task Force is underway. Met last Friday with a focus to stay on dependents of employees.
  - b. Historian: **Dan Boese** – No update.
  - c. Membership: **Melissa Casanova (Paula Cox temporary)** – No update.
  - d. Secretary: **Paula Cox** – No update.
  - e. Treasurer: **Devona Janousek** – No update.
  - f. Member at Large: **Chris Dingle** – No update.
7. **Committee Reports**

- a. Community Relations: [Kari Holter](#) & [June Novacek](#) – No report.
- b. (Past President) Constitution, Bylaws, & Elections: [Tyler Clauson](#) – 3 nominations. This will be available and open until April 6<sup>th</sup>. Another advertisement will be sent out soon.
- c. Engagement: [Emily Dougherty](#) & [Paula Cox](#) – Coffee with Kathy few spots left. Our next meeting is March 23<sup>rd</sup> if anyone wants to attend. Bingo event will be held on May 4<sup>th</sup>. With theme of "May the Fourth be with You". Still looking for a co-chair.
- d. Legislative: [Kyle Markwardt](#) & [Brian Schill](#) SB 2003 passed the senate going to the house. Brian walked us through the legislative information.
- e. Public Relations: [Brenda Haugen](#) – No report.
- f. Staff & Professional Development: [Zauna Synnott](#) – Will continue with the Mini leadership series. Professor Valentine next month. Looking at Barry Brode with Spring Fling on April 13<sup>th</sup>.
- g. Staff Recognition: [Andria Spaeth](#) – Spring Fling is April 13<sup>th</sup>. Met with catering. Voting for the February UShine.

## **8. University Committee Reports –**

- a. University Senate Budget Update – November, December, and January budget updates. These were sent out in email. Any questions? Reach out if you have any.
- b. University Senate Conflict of Interest Committee – Chris Mead no longer at UND. Open seat on this committee. Let Megan know by Friday if you are interested.

## **9. Staff Senate President Report – [Megan Wasylow](#)**

- a. NDUS Smart Restart Task Force Meeting – Refer to the briefing sent out.
- b. Pandemic Briefing Meeting – Refer to the briefing sent out.
- c. ND State Staff Senate, Website is live: <https://staffsenate.ndus.edu/> Links website to agenda. Looking for a representative for retirement committee can be any staff at UND. Let Megan know by Friday if you are interested.
- d. University Senate – Megan Wasylow was not able to make it. Brian Schill or Andria Spaeth no new information.
- e. Suggestion Box –
  - i. Use the revenue for the vending machines or even just drink machines for the floral donation fund. The city does this and it is awesome – Response from Vice President, Cara Halgren: UND Dining oversees snack vending on campus. According to Orlynn Rosaasen, director, the commission revenue from the Coke and Pepsi machines covers the operating losses on the snack vending machines. Snack vending on its own operates at a significant deficit. Additionally, the funds become state funds as soon as we collect them and are subject to state policies on how we can use them.
  - ii. Just a thought as we continue to do remote work – is it possible to post their work hours on their campus directory profile? Knowing this information would be helpful when doing business with others on campus. – If their flex is different from the 8:00 to 4:30 hours, will think of doing this.
- f. Staff Senate Executive Committee Elections
  - i. April Meeting: Elections for Secretary, Treasurer, Membership Officer, and Historian. If applicable, elections for any open chair positions not filled. Vice President/President-Elect vote, written document sent to the Senate one week prior to the April meeting.
  - ii. May Meeting: Gavel Pass. Elections for 3 Members-at-Large.
- g. Staff Senator of the Year – Announced at April Meeting. Emails will come out next week. All Senators vote.

**10. Business Items –**

- a. Vice President/President Elect nominations – Paula Cox self-nominates. Megan Wasylow nominated Andria Spaeth. She has accepted. Emily Dougherty 2<sup>nd</sup> the nominations. Chris Dingle moves to close. No discussion. Nominations are closed. A statement will be attached with the agenda.
- b. Temporary Membership Officer vote. Paula will stay of if no one wants to. Let Megan know by Friday if interested.
- c. State Staff Senate Retirement Plan Oversight Committee.

**11. Matters Arising/Open Discussion** – UIT and TTDa holding Technapalooza with technology demos. The GGFYP are still active and meeting, we have free access for membership, and it is not age dependent anymore. Chamber is still active as well.

**12. Adjourn** – 4:30pm

**Next Staff Senate Meeting**

April 14 – 3-4:30 PM

**Zoom or TEAMS?**