



## Staff Senate Minutes

Sept. 8, 2021

3-4:30 PM

**Members Present:** Zachary Aubol, Dan Boese, Renee Carlson, Paula Cox (Vice President), Briss Donis-Van Asch, Jordan Eberhardt, Monica Evavold, Jade Gourneau, Carissa Green, Brenda Halle, Alissa Hancock, Naomi Hansen, Sarah Heitkamp, Jamey Holweger, Kayla Hotvedt, Jasmine Hurley, Erika Johnson, Corey Klatt, Kaitlin Lockett, Melissa Mager, Kyle Markwardt, Kris McNab, Cheryl Misialek, Cindy Murphy, Linnea Nelson, June Novacek,, Jennifer Proulx, Brian Schill (President), Julie Simon, Carla Spokely, Zauna Synnott, Michael Ulrich, Laura Vatnsdal, Megan Wasylow (Past President), Cathy Westerhausen, and Mike Wozniak.

**Members Absent:** Kyle Dye, Chris Glenn, Brian Larson, Lisa Moore, Kyle Myers, Tyler O'Hara, Peggy Schulz, Andria Spaeth and Andrea Velaris

**Ex-Officio Present:** Peggy Varberg

**Guests:** President Andy Armacost, Jed Shivers

### 1. Call to Order

**Announcements:** Just a reminder: our friends at the Grand Forks Public Health Department are still offering regular COVID testing at the Fritz Pollard Jr. Athletic Center. Vaccines are also available regularly at the Pollard Aug. 17, 24, and at Student Health.

**2. Approve minutes from Aug. 11, 2021, Staff Senate Meeting –** Monica Evavold made a motion to approve the minutes, Jamey Holweger seconded the motion. No discussion, Minutes are approved as distributed.

### 3. Officer Reports

- a. Vice President: **Paula Cox** – Paula met with Becca Jacobson regarding staff evaluations and gave her feedback on some staff concerns. They will be reviewing and but might take some time to come to fruition. Paula reminded the Committee about the Get Moving Challenge. She has room on her team if anyone would like to join.
- b. Historian: **Dan Boese** – working on adding the agenda and draft minutes to the Staff Senate page so people can review before the meetings.
- c. Membership: **Carla Spokely** – no report
- d. Secretary: **Cheryl Misialek** – no report
- e. Treasurer: **Julie Simon** – working with Shared Service Center on transition of some of the duties of Treasurer.
- f. Member at Large: **Cory Klatt, Mike Wozniak** – Mike reported on Potato Bowl parade signup – only 6-7 people, do we move forward

### 4. Committee Reports

- a. Engagement: **Paula Cox & Jordan Eberhardt** – Meet & Greet at Rhombus Brewery has been cancelled. Committee is looking at other venues at a later date. 9/22-Coffee with Kathy will be held at the Memorial Union. 11/15-Bingo – will be held in-person and virtually.

- b. Community Relations: **June Novacek** – NDAD is the Sept recipient of Jeans Give Back. Applications for non-profits are due October 1
- c. Constitution, Bylaws, & Elections: **Megan Wasylow** – Working on Officer descriptions.
- d. Legislative: **Kyle Markwardt** – Hoping to have Roberts Rules of Order overview in the next few months. State Staff Senate is also doing an overview. Maybe have them present for us.
- e. Public Relations: **Andria Spaeth** – no report
- f. Staff & Professional Development: **Zauna Synnott** – 8 recipients were awarded for Seeds for Staff Success
- g. Staff Recognition: **Jenn Proulx & Kayla Hotvedt** – looking for a Co-chair as Kayla resigned. Volunteers are needed for Staff Recognition week.

President Armacost thanked Staff Senate for their support of UND. We can all work together to bring the campus together to promote a spirit of gratitude and create a sense of cooperation and community.

## **5. University Committee Reports**

- a. Pandemic Committee: Indoor mask mandate across UND campus as of Aug. 23. GF County in high transmission status per delta variant. Positive test rate higher than any time since April 2021. Updates at: <https://und.edu/covid-19/>.
- b. Budget/COI/Other U-Senate committees? – These committees haven't met yet, so there is no report.

## **6. Staff Senate President Report**

- a. Suggestion box: question re: directory info on website and usability – Megan mentioned that some of the phone lines listed in directory have been disconnected. Peggy Varberg will check with Madhavi regarding this.
- b. Tuition Waiver: Brian and Retha Mattern met with Dr. Casey Ryan, SBHE chair. Gathering data now.
- c. SS Pres/VP met with Pres. Armacost. Discussed masks, budgets, and asked for his nod to state employees per SE Recognition Week. Megan Wayslow – Huge Thank You for the mask mandate! Feels safer in the wok space.
- d. Attended (with Paula, Andria, Erika, etc.) first U-Senate mtg and gave updates.

## **7. Business Items**

- a. SS FY21-22 Budget review – The budget has been set up. If committees are needing more money, they can come to the exec committee and ask for more funding. Last year, not much was spent.
- b. Staff Senate agreement on Shared Service Center – Shared Service Center will do the reconciling and processing of all the funds and paperwork. Cathy Westerhausen made the motion to adopt the agreement between Shared Service Center and Staff Senate. June Novacek seconded the motion. Motion was approved.
- c. Decision on Staff Senate pursuing AAF endowment for Seeds for Staff Success – The goal is to have more funds available for Seeds for Success and other Staff Senate events. Jed Shivers – know your cash needs. Be prudent, don't become dependent on the Endowment. Carissa Green moved to endorse the draft proposal as provided to pursue approval of Central Administration. Andria Spaeth seconded. Motion approved.
- d. 31 Days of Glory – We have the permit processed. Hope to start selling tickets October 15 and to have them all sold by November 30.
- e. U-Senate Conflict of Interest/Scientific Misconduct committee nomination: Corey Klatt; and need Member-at-Large nominations/vote –

- i. Corey Klatt self-nominated himself for U-Senate Conflict of Interest committee. Paula Cox motioned to accept Corey Klatt's nomination. Monica Evavold seconded. Motion carried. Congratulations Corey!
- ii. Member at Large – Megan Wasylow nominated Briss Donis-Van Asch. Paula Cox seconded the motion. Motion carried. Congratulations Briss!

**8. Matters Arising/Open Discussion**

- a. Potato Bowl Parade - Not many volunteers to walk in parade. Is it possible to have the UND group together in the parade so looks like more participants? Mike will check with parade committee.

**9. Adjourn** – Meeting adjourned at 4:33pm

**Next Staff Senate Meeting**

Oct. 13, 2021 – 3-4:30 PM

**Zoom**