



Staff Senate Minutes

June 9, 2021

Via Zoom

3-4:30 pm

Members Present: Zachary Aubol, Dan Boese, Paula Cox (Vice President), Briss Donis-Van Asch, Kyle Dyle, Jordan Eberhardt, Monica Evavold, Chris Glenn, Carissa Green, Brenda Halle, Alissa Hancock, Naomi Hansen, , Jamey Holweger, Kayla Hotvedt, Jasmine Hurley, Erika Johnson, Corey Klatt, Kaitlin Lockett, Melissa Mager, Kyle Markwardt, Kris McNab, Cheryl Misialek, Lisa Moore, Cindy Murphy, Kyle Myers, Linnea Nelson, , June Novacek,, Jennifer Proulx, Brian Schill (President), Andria Spaeth, Zauna Synnott, Michael, Ulrich, Laura Vatnsdal, Andrea Velaris, Megan Wasylow (Past President), Cathy Westerhausen and Mike Wozniak.

Members Absent: Renee Carlson, Chris Dingle, Sarah Heitkamp, Brian Larson, Tyler Niederwerder, Tyler O'Hara Peggy Schulz, Julie Simon, Eric Souvannasacd, Carla Spokely

Ex-Officio Present: Peggy Varberg

Guests: Cara Halgren, Jed Shivers

1. **Call to Order** – Meeting was called to order at 3:02pm
2. **Announcements** – Megan Wayslow mentioned that the Chamber of Commerce Business After Hours is back to in person. Their next Business After Hours will be at Grand Sky on June 24.
3. **Approve minutes from May 12, 2021, Staff Senate Meeting** – Megan Wasylow made a motion to approve the minutes, Mike Wozniak seconded the motion. No discussion, Minutes are approved as distributed.
4. **Officer Reports**
 - a. Vice President: **Paula Cox** – Paula is working on the Potluck for July. Has checked with Safety and waiting on final approval for July 14 at Noon.
 - b. Historian: **Dan Boese** – membership has been updated.
 - c. Membership: **Carla Spokely (absent)** – no report
 - d. Secretary: **Cheryl Misialek** – no report
 - e. Treasurer: **Lisa Moore** – no report
5. **Committee Reports**
 - a. Engagement: **Paula Cox & Jordan Eberhardt** – Paula will send out survey for Committee meeting time.
 - b. Community Relations: **June Novacek & OPEN SEAT** - Renee Carlson will be co-chair. Third Street Clinic was the latest recipient of “Jeans Give Back”
 - c. Constitution, Bylaws, & Elections: **Megan Wasylow** – no report

- d. Legislative: Kyle Markwardt & open seat? – will be setting up a new meeting time
- e. Public Relations: Andria Spaeth & Open seat if anyone is interested – no report
- f. Staff & Professional Development: Zauna Synnott & open seat? – Seeds for Staff Success have been awarded. Working with Exec Committee for looking into setting up an Endowment.
- g. Staff Recognition: **OPEN SEAT**

6. University Committee Reports

- a. Pandemic Committee: Revised UND guidelines, tapering of vaccine distro – moved to Bi-weekly meetings. Discussion of vaccine incentive to boost herd immunity.

7. Staff Senate President Report

- a. ND State Staff Senate: retreat June 22-23 – If any concerns or questions, please get them to Brian, Paula or Megan to bring with to Bismarck.
- b. UND looking to Restart staff mentor program – Zac Aubol-they hope to get moving by Spring Semester. Senate can be Mentors and/or Mentees
- c. Staff Senate acknowledgement in email signature – signature line is ready and can be added to your email signature with a link to webpage
- d. Suggestion box: document shredding. Tentative “Free Shred Day” on Tuesday, Aug. 10, 2021, from 10 a.m. to 2 p.m. in Chester Fritz Auditorium lot.

8. Business Items

- a. Tuition Waiver Credit Cap for employees, courses – Kayla Hotvedt motioned “To request that the State Staff Senate Tuition Waiver Task Force to add the employee tuition waiver cap and types of courses involved to their research”. Megan Wayslow seconded, motion carried.
- b. Draft Health Policy Research Resolution – Jasmine Hurley motioned to vote on the Resolution as stands (2nd reading). Megan Wayslow motioned to amend the motion to “approve” the resolution as written. Discussion followed. Motion went to a vote and motion failed 15 to 13.
- c. Committee Assignments – Discussion on what the duties on various committees entail.
- d. July Meeting time, potluck – July 14 at Noon. Staff Senate meeting will be at regular time that day.
- e. Need 2 staff each for U-Senate Budget committee and Conflict of Interest/Scientific Misconduct committee – Julie Simon is on the Budget Committee and Conflict of Interest/Scientific Misconduct committee, Chris Glenn will accept serve on that committee and Laura Vatnsdal will continue on. If you are willing to serve on U-Senate Budget committee, reach out to Brian if interested.
- f. Life Emergencies vis-à-vis HR and how Staff Senate is involved – Peggy Varberg is checking to see if this is possible with payroll deduction (need to have at least 50 people signed up). Maybe should look into more of a case by case basis instead of general fund.
- g. Committee Chair Elections
 - i. Staff Recognition (chair or co-chairs) – Megan and Brian nominated Jen Proulx for chair of committee and Kayla Hotvedt as co-chair to focus on U-Shine. Brenda Halle seconded. Motion passed. Congratulations to Jen & Kayla!
 - ii. Member at Large – Megan Wayslow moved to add to the agenda a 3rd Member at Large to Committee since Jen Proulx is now the chair of Staff Recognition.

Paula Cox seconded. Andria Spaeth nominated Carissa Green. Carissa would rather defer to someone else. Megan nominated Michael Ulrich. Michael declined. Corey Klatt nominated himself. Paula Cox moved to close nominations. June Novacek seconded. Motion approved. Megan moved to approve Corey Klatt as Member at Large. Kayla Hotvedt seconded. Motion passed. Congratulations to Corey!

9. Adjourn – 4:31 pm

Next Staff Senate Meeting

July 14, 2021 – 3-4:30 PM

Zoom

DRAFT