Staff Senate Minutes  
June 21, 2023  
3:00-4:30 PM

**Members Present:** Zachary Aubol, Ivy Baird, Vaafusuaga Boese, Diana Duchscherer, Jordan Eberhardt, Kellie Ebertowski, Kristin Ellwanger, Kristi Embry, Brenda Halle, Alissa Hancock, Taylor Hanson Wald, Jamey Holweger, Anna Kinney (Vice President), Katie Kucera, Kaitlin Lockett, Cheryl Misialek, Hannah Phelps, Danielle Schindele, Julie Simon, Natalie Talk, Michael Ullrich, Brandon Wallace, Jennifer Weigel, Kathryn Wise, Mike Wozniak (President).

**Members Absent:** Priya Chimote, Paula Cox (Past President), Chris Egeland, Monica Evavold, Chris Glenn, Eric Gutzwiller, Jasmine Hurley, Andy Larson, Chris Larson, Macy Mack, Kyle Myers, Linnea Nelson, Jen Proulx, Lindsay Sannes, Brian Schill, Andria Spaeth, Andrea Velaris, Sara Westall

**Ex-Officio Absent:** Peggy Varberg

**Guests:** Rob Carolin, Madhavi Marasinghe

1. **Call to Order** at 3:02pm

2. **Announcements:**
   - Bike it Challenge starts July 9.

3. **Guest:** Madhavi Marasinghe, CIO

4. Approve minutes from May 10, 2023 Staff Senate Meeting – Brenda Halle motioned to approve the minutes. Ivy Baird seconded the motion. No discussion, minutes were approved as distributed.

5. **Officer Reports**
   a. Vice President: Anna Kinney – reported on UND Leads subgroup - Implementation of Strategic Plan
   b. Historian: Vaafusuaga Boese – updated the website
   c. Membership: Kaitlin Lockett – contact Kaitlin to pick up your nametag, table tent or t-shirt. Working on Committee assignments.
   d. Secretary: Cheryl Misialek – no report
   e. Treasurer: Julie Simon – no report
   f. Member at Large: Brenda Halle, Jen Proulx, Natalie Talk – no report

6. **Committee Reports**
   a. Engagement: Jordan Eberhardt – Having Corn Hole during the Summer at Burgers on the Boulevard. In the Fall, will resume Coffee with Kathy, will have 2 Bingos and Trivia. Corn Hole Tournament will be during Spring Break.
   b. Community Relations: Alissa Hancock & Brenda Halle – May recipient is Prairie Harvest. June recipient will be St. Joseph’s. July’s recipient will be Empire Arts Center.
d. Legislative: Brian Schill – Tuition waiver statewide is still being discussed.

e. Public Relations: Chris Egeland – If you have any items to submit for the Staff Happens Newsletter, submit them to Chris.

f. Staff & Professional Development: NEED
   1. Seeds for Staff Success?

g. Staff Recognition: NEED

7. University Committee Reports
   a. Parking Committee updates: Andria Spaeth (looking for new representative) Kristin Ellwanger volunteered to be on the Parking Committee. Thank you Kristin!
   b. Committee on Sexual Violence Prevention and Response: Mike Wozniak
      No Meeting – Updates
      1. New Title IX regulations related to sexual harassment, other sexual misconduct, and pregnancy protections, previously anticipated in May have been delayed until October 2023. The new regulations related to transgender student athlete participation are also expected at that time. More information is here.
      2. The committee choosing a campus climate survey vendor is very close to making a decision.
      3. The Awareness and Prevention Education Working Group is collecting information about UND’s current sexual prevention trainings and working to identify training gaps.
         ii. Policies and Procedures for Accountability Working Group: NEED
         iii. Support for Impacted Individuals Working Group: NEED
         iv. Awareness and Prevention Education Working Group: NEED
   c. Conflict of Interest/Scientific Misconduct Committee updates: Chris Egeland NEED 1 more. Diana Duchscherer volunteered to be on committee. Thank you Diana!
   d. Campus Safety Committee updates: NEED
   e. Budget Committee updates: NEED
   f. Diversity, Equity, and Inclusion Committee updates: NEED (non-senator?)
   g. Telecom Modernization Committee updates: Julie Simon (still active?)

8. Staff Senate President Report
   a. Meeting with Pres. Armacost
      i. Anna, Andria, and I attended
      ii. Some points brought up:
         1. Still holding on tuition waiver adjustment (NDSSS)
         2. TikTok ban begins July 1
         3. The state strategic plan (Envision 2035) does not contain any language on diversity
         4. Merit raises are 4%, with potential for some to increase to 6% for market rate adjustments
   b. State Staff Senate meeting
      i. Some great ideas!
         1. Sponsor a “Burgers” day? Or give out vouchers to event participants?
         2. Fundraising events?
         3. Staff Senate meeting sponsor for snacks?
         4. Contests (costume, decorating, etc.)
      ii. Anna is the NDSSS VP (President Elect) and Mike is the NDSSS Secretary!!!
      iii. Average of 16% turnover from July-Sept... Mayville was highest at 33%!!
           680 open jobs during that time span...
      iv. DEIA – one line added in the Empower 2035 strategic plan
   v. Committees and/or work groups for the following topics:
      1. Artificial Intelligence Policy
2. Tuition Waiver (continued)
3. Inclement Weather Closures Guidance
4. Parental Leave Policy (continued)
5. Friday after Thanksgiving off (NDUS request)
   c. UND LEADS Implementation Team – updated provided by Mike
      i. Working to develop measurables for the Strategic Plan
      ii. Will be a fall launch announcement during the President’s Picnic
      iii. Monthly UND LEADS edition of UND Today
      iv. Keeping department/division strategic plans in line with UND LEADS

9. Business Items
   a. Suggestion Box items
      i. Juneteenth should be recognized as an official holiday.
         1. Peggy: Thank you for the suggestion box submission. If you have not had a chance to view President Armacost’s recent video address to the campus, please take a moment to do so as he highlights Juneteenth. UND supports the celebration of this new federal holiday. However, only the legislature can enact approved holidays for state employees, and they did not approve that legislation in the recent open session. Therefore, UND/NDUS and ND State Government are not allowed to add an official holiday without the approval of the ND State Legislature.
      ii. Can we get an update on the Huron Consulting firm progress?
         1. Peggy: We have signed the contract with Huron for our pay study. We are currently managing end of year processes for salary budget for FY 2024 and will complete our salary survey work and then we will begin with Huron. Once we begin the work with them, which I expect to be no later than the end of July or early August, it will take about 17 weeks for them to complete their process.
      iii. Duty/process will need to be created for Suggestion Box
   b. In-person meeting attendance preferred.
      i. If planning to be remote, please let me know.
      ii. Camera on as much as possible.
   c. July Potluck – RSVP and payment due Monday!
   d. Seeds question in Staff Senate email
      i. When will applicants receive notice of their award?
   e. Committee Assignments!
      i. Request someone move from Legislative to PR or Staff Recognition.
         1. Anyone want to serve on more than 1 committee?
      ii. Committees must elect chairs – do so at the next committee meeting!
      iii. Chairs will delegate tasks as the year goes along – everyone chip in!
   f. New Treasurer needed
   g. Additional Senator added?
   h. Fill vacant campus committees
      i. We will find the contact for these meetings so you can be added
      ii. Members-At-Large?
      iii. Any committees that are not relevant/committees that are missing?
         1. U Senate will discuss tomorrow

10. Matters Arising/Open Discussion
11. Adjourn – at 4:06pm
   a. Next meeting – Taco Bar!
   b. August meeting – Sam Jenson (GGFYP)

Next Staff Senate Meeting
June 28, 2023 – 3-4:30 PM
In Person: **Memorial Union Room 139**

Zoom: [https://und.zoom.us/j/97073540620?pwd=RmRUTitObU1jeWpSam9kOHl6azJ1Zz09](https://und.zoom.us/j/97073540620?pwd=RmRUTitObU1jeWpSam9kOHl6azJ1Zz09)

Meeting ID: 970 7354 0620 | Passcode: 832511