Staff Senate Minutes  
September 13, 2023  
3:00-4:30pm

Members Present: Zachary Aubol, Ivy Baird, Vaafusuaga Boese, Priya Chimote, Paula Cox (Past President), Diana Duchscherer, Jordan Eberhardt, Kellie Ebertowski, Kristin Ellwanger, Kristi Embry, Monica Evavold, Chris Glenn, Brenda Halle, Taylor Hanson Wald, Jamey Holweger, Jasmine Hurley, Anna Kinney (Vice President), Katie Kucera, Andy Larson, Kaitlin Lockett, Cheryl Misialek, Kyle Myers, Linnea Nelson, Hannah Phelps, Jen Proulx, Lindsay Sannes, Brian Schill, Danielle Schindele, Julie Simon, Andria Spaeth, Michael Ullrich, Andrea Velaris, Brandon Wallace, Jennifer Weigel, Sara Westall, Kathryn Wise, Mike Wozniak (President).

Members Absent: Chris Egeland, Eric Gutzwiller, Alissa Hancock, Chris Larson, Natalie Talk

Ex-Officio Present: Peggy Varberg

Guests: Rob Carolin, Meloney Linder, Madhavi Marasinghe

1. Call to Order at 3:07pm

2. Announcements:
   - Faculty & Staff meal plans available
     - 25 meals = $208 (8.33/meal)
     - 10 meals = $ 86 (8.60/meal)
   - 18:83 Speaker Series – Every Wednesday at 2:30pm (Memorial Union Social Stair or Zoom) – Campus and community leaders speak for around 20 minutes on leadership topics.
   - Work Well – Wellness Binto Challenge 10/1 – 10/28
     - Work Well Advisory Board executive spot open for Staff Senator
   - Healthcare Assimilation is next week
   - Jogging with Josh is Thursday, September 21.
   - Career Services has a Career Closet for All students. They are seeking donations of gently used career/business items.
   - Winter Coat Drive – Student Involvement
   - Conversation with ChatGPT Co-creator Greg Brockman is Tuesday, September 26 at 1:00pm
   - Naturalization Ceremony – Friday, September15 at the Gorecki

3. Guest Speaker – Madhavi Marasinghe, CIO
   - Digital Storage
   - Zoom Terms and Conditions

4. Approve minutes from August 9, 2023 Staff Senate Meeting – Brenda Halle motioned to approve the minutes. Kristin Ellwanger seconded the motion. No discussion, minutes were approved as distributed with 1 abstention.
5. **Officer Reports**
   a. Vice President: Anna Kinney – no report
   b. Historian: Vaafusuaga Boese – no report
   c. Membership: Kaitlin Lockett – no report
   d. Secretary: Cheryl Misialek – no report
   e. Treasurer: Julie Simon – Working on Seeds for Staff Success with Brandon Wallace. Brandon transitioning to Treasurer responsibilities.
   f. Member at Large: Brenda Halle, Jen Proulx, Natalie Talk – will be starting to work on 31 Days of Glory

6. **Committee Reports**
   a. Engagement: Jordan Eberhardt – Met yesterday. Set goals for the year. 10/26 will be Harry Potter Trivia. Bingo will be in November & March. Changes being made to “Coffee with Kathy”. A new winter activity will be brought back. stay tuned.
   b. Community Relations: Alissa Hancock & Brenda Halle – Tubs for Love will be 11/6-11/17. New flyer is being made. We raised $182.50 for Global Friends Coalition. September will be Valley Senior Living. October recipient will be Share House.
   c. Constitution, Bylaws, & Elections: Paula Cox – Committee meeting tomorrow.
   d. Legislative: Brian Schill – Met yesterday. Not a legislative year, but committees still meet. Tuition Waiver still waiting.
   e. Public Relations: - Chris Egeland & Chris Glenn (Jasmine Hurley, Interim) – Did not participate in Potato Bowl parade – not enough participants. Still on for Homecoming Parade – please sign up. If you would like anything posted on Social Media regarding Staff Senate, contact Jasmine.
   f. Staff & Professional Development: Zak Aubol & Jennifer Weigel – Committee met and worked on goals. The Giant Check has arrived. Working on Seeds for Staff Success application to make it easier for applicants.
   g. Staff Recognition: Kathryn Wise & Ivy Baird – July UShine has been awarded. August UShine will be awarded on Monday. 4 spots left for volunteers for State Employee Appreciation week.

7. **University Committee Reports**
   a. Parking Committee updates: Andria Spaeth – Will be meeting with Consultants
   b. Committee on Sexual Violence Prevention and Response: Mike Wozniak
      i. Policies and Procedures for Accountability Working Group: VACANT
      ii. Support for Impacted Individuals Working Group: VACANT
      iii. Awareness and Prevention Education Working Group: VACANT
   c. Conflict of Interest/Scientific Misconduct Committee updates: Chris Egeland NEED 1 more.
   d. Campus Safety Committee updates: Ivy Baird & Jen Weigel – no meeting
   e. Budget Committee updates: Natalie Talk – no meeting
   f. Diversity, Equity, and Inclusion Committee updates: Diana Duchscherer – no meeting

8. **Staff Senate President Report**
   a. Senate Executive Committee Meeting
      i. Committee discussions – aligning with LEADS
      ii. Committee Chair orientations being developed
   b. President’s Cabinet (LEADS Integration Council)
      i. COVID updates for the state, website updated soon with procedures
      ii. UND LEADS Implementation update - Moved to information gathering – areas on campus that are already working towards the plan. Survey – Distribute at each of our events!
      iii. UND Today issues focusing on pillars
      iv. President’s updates
      v. Legislation – many of which will not affect our operations
c. Meeting with President Armacost – Impact of AI in both academics & HR
d. State Staff Senate meeting
   i. Working on Envision 2035 strategic planning
   ii. Looking for help with our AI and Campus Closures working groups
   iii. Want to recognize more of our Senators at the state level
e. Parking and Transportation Committee – no updates
f. UND LEADS Implementation Team
   i. Use the QR code for the campus affinity survey at all events.
   ii. Working to track the LEADS values (pillars)
g. Working with Peggy and HR to supplement The Great Start new employee orientation
   i. Video montage of Staff Senate events
   ii. Individually meeting with new staff
   iii. Finding ways to connect with others outside of the office
   iv. Distance Engagement Committee? Or an offshoot of Engagement?
h. Pay Equity Study focus groups – if you have specific questions or concerns, email Mike.

9. **Business Items**
   a. Suggestion Box items - nothing
   b. Special election to replace vacant Senator position
      i. Positions needed from each division:
         1. 2-Finance and Operations
         2. 4-President's Office
         3. 1-Med School
         4. 1/2-Student Affairs
      ii. Nominated Staff:
         1. Jessica Craig – SMHS
         2. Nancy Nelson – Academic Affairs
         3. Angie Reinhart – EERC (President)
         4. Peter Gullette – Academic Affairs
         5. Junior Nasah – Academic Affairs
         6. Jill Caya – SASCE Academic Affairs
         7. Dalton Erickson – Academic Affairs
      iii. Voting Survey & link will be sent out soon. Open until 9/20
c. Committee Goals due!
d. Sept. 25th @ 11am @ Union Room 207 – President Armacost SBHE listening session
e. Need a representative to serve as our 3rd U Senate member (Paula?)
f. Anyone interested in other Staff Senate gear (hoodies, etc.)
g. Additional information on nametags (division, optional pronouns, etc.)
h. Add religious high holidays to Outlook calendar and consider when planning events.
   i. Guide: https://www.xavier.edu/jesuitresource/online-resources/calendar-religious-holidays-and-observances/index

10. **Matters Arising/Open Discussion**
    a. Bookread – the Author will be at the Gorecki on November 1
    b. Burtness Theatre will have a Tubs of Love container during their production
c. Agenda & Minutes are located in Teams folder, Staff Senate, General, Agendas & Minutes

11. **Adjourn – at 4:14pm**
Next Staff Senate Meeting
October 11th, 2023 – 3-4:30 PM
In Person: Memorial Union Room 120-121
Zoom: https://und.zoom.us/j/97073540620?pwd=RmRUTitObU1jeWpSam9kOHl6azJ1Zz09
Meeting ID: 970 7354 0620 | Passcode: 832511