



2012-2013 ANNUAL REPORT HIGHLIGHTS

The Staff Senate is an elected body of 50 staff members that represents each job category. These dedicated people have a substantial impact in making specific recommendations for changes. The Staff Senate has been involved in numerous professional development initiatives and proposals.

2012-2013 UND Staff Senate Officers and Committee Chairs

President – Patricia Young, Extended Learning

Vice-President/President Elect – Diane Hillebrand, School of Medicine & Health Sciences Grants Management

Secretary – Lynn Lee, Career Services

Treasurer – Katie Douthit, Human Resources/Payroll

Membership Officer – Vicki Thompson, CILT

Past President – Kristi Swartz, CILT

Members at Large – Patricia Hodny, School of Law – Denim & Diamonds Coordinator; Kim Keeley, Grants & Contracts Administration – U-Shine Coordinator; Leyton Rodahl, Facilities – Parades Coordinator

Committee Chairs –

Denim Day – Cheri Williams, President's Office

Fundraising & Scholarship – Sharley Kurtz, College of Nursing and Professional Disciplines and Shannon Medina, Student Account Services

Legislative – Darin Lee, Mailing Services

Public Relations – John Lee, School of Medicine & Health Sciences Information Resources

Staff Recognition – Marsha Nelson, Memorial Union

Staff Development Program – Diane Hillebrand, School of Medicine & Health Sciences Grants Management

Ex-Officio – Patricia Hanson, Human Resources/Payroll

UND STAFF SENATE COMMITTEES

Bylaws & Elections Committee

- The committee brought forth a proposal for changes to the membership bylaws; changes regarding chairs of committees; and changes to the mission statement. The nomination and election process for Staff Senators was held again online this year.

Denim Day Committee

- In 2012, the Denim Day Committee distributed \$14,147 to 11 local regular Denim Day charities and 9 special Denim Day charities.

Fundraising & Scholarship Committee

- Staff Senate, through the 31 Days of Glory raffle and payroll deductions, funded 39 scholarships this 2012-2013 academic year.

- This committee successfully launched the Seeds for Staff Success program, which raises money for professional development for staff. In the academic year 2012-2013, the Seeds for Staff Success program awarded \$5,310.86 in grant money to 19 staff members.

Legislative Committee

- The Legislative Committee provides Staff Senate with information regarding legislative activity especially as it pertains to higher education and staff at UND. The committee also acts as the source of parliamentary procedure according to Sturgis.
- As the North Dakota Legislature was in session this past year, the Staff Senate Legislative Committee had an exciting time following the events that transpired.

Public Relations Committee

- The Public Relations Committee (PR Committee) has continued to design and review flyers and other publication materials.
- The PR Committee continues to produce Staff Happens, the Staff Senate newsletter.

Staff Development Program Committee

- The Staff Development Program committee sponsored the following staff development workshops and tours through U2:
 - **Workshops:** Goal Setting; Bullying in the Workplace; and Ace the Interview.
 - **Tours:** Gorecki Alumni Center; Hughes Fine Arts; and the May Day tour of the Era Bell Thompson Multicultural Center, the International Center, and the American Indian Center.

Staff Recognition Committee

- **State Employee Recognition Week** was held September 10 through September 14, with a full week of hosting events.
- The **Staff Senator of the Year Award** was developed by the Staff Recognition Committee to recognize a Staff Senator who promotes a spirit of unity and pride and represents Staff Senate in an exemplary manner through their vision, enthusiasm, dedication and willingness to volunteer. Sharley Kurtz was the 2012-2013 Staff Senator of the Year.
- **Spring Fling** was held on Friday, May 3, 2013 at the Memorial Union Ballroom. Spring Fling for Overnight BST's was held Friday, May 3, 2013 at the Terrace Cafeteria.

Ad-Hoc Committees

- **Denim & Diamonds**
UND Staff Senate hosted its fourth annual event to bring faculty and staff together to network and to gather in celebration of an exceptional UND. This event was held on Friday, February 22nd in the Gorecki Alumni Center.
- **Parades**
Staff Senate participated in both the 2012 Homecoming and Potato Bowl parades, using an Exceptional UND theme.
- **U-Shine Award**
This award is in the fourth year of a successful program that recognizes outstanding UND staff employees.

In 2012-2013, Staff Senate was also involved in the following University committees:

- Building/Facility Access Committee
- Chester Fritz Auditorium Advisory Committee
- Conflict of Interest/Scientific Misconduct Committee
- Council of State Employees (COSE)
- Diversity Council
- Healthy UND Tobacco Task Group
- North Dakota State Staff Senate (ND SSS)
- President's Cabinet Meetings
- Sexual Violence Committee
- University Bookstore Advisory Committee
- University Senate
- University Senate Executive Council
- University Campus Parking Committee
- University Ombuds Committee
- Work Well Committee

North Dakota State Staff Senate (ND SSS) – UND is active with the ND SSS and sends our Staff Senate President, Vice-President and Past President to ND SSS meetings. The ND SSS has proven invaluable as a forum for all North Dakota higher education institutions to share ideas and advocate for common concerns.

WHAT'S NEXT . . .

- Implementing a new Staff Senate Officer position called Historian
- Implementing a records retention process for Staff Senate to record and preserve history
- Improving Staff Senate knowledge and visibility on campus
- Seeds for Staff Success Program visibility
- University Staff Mentor Program and Staff Ambassador Program

2013-2014 UND Staff Senate Officers and Committee Chairs

President – Diane Hillebrand, School of Medicine & Health Sciences Grants Management

Vice-President/President Elect – Sharley Kurtz, College of Nursing and Professional Disciplines

Secretary – Pam Henderson, School of Law

Treasurer – Katie Douthit, Human Resources/Payroll

Membership Officer – Cheri Williams, President's Office

Past President – Patricia Young, Extended Learning

Members at Large – Patricia Hodny, School of Law – Denim & Diamonds Coordinator; Lynn Lee, Career Services – U-Shine Coordinator; Robert Schindele, Facilities – Parades Coordinator

Committee Chairs –

Denim Day – Cheri Williams, President's Office

Fundraising & Scholarship – Shannon Medina, Student Account Services and Pam Henderson, School of Law

Legislative – Darin Lee, Mailing Services

Public Relations – Nancy Krom, Institutional Research

Staff Recognition – Marsha Nelson, Memorial Union and Vicki Thompson, CILT

Staff Development – Sharley Kurtz, College of Nursing and Professional Disciplines

Ex-Officio – Patricia Hanson, Human Resources/Payroll

To view the full 2012-13 Staff Senate Annual Report, go to:

<http://und.edu/staff-senate/staff-senate-members.cfm>